

Inventory and Bookings

Last Modified on 19/06/2023 5:41 pm EDT

Equipment Grid Features



Equipment Grid Colours

Built-in Colours for Line Items

RentalPoint uses 'built in' colours on the Equipment Grid of each booking to communicate some inventory issues/status as follows:

Red: Equipment is not available/short for the time period of the rental

Code	Description	Quantity	Avail	Short	Unit Rate	Days	%disc	Price	Stat	Prep
R12817	Yamaha MG12XU Analog Audio Mixer Kit	1	1	0	0.00	1.00	0.00	0.00	Sng	
R12816	Yamaha MG12XU Analog Audio Mixer	1	0	1	0.00	1.00	0.00	0.00	prt	

Purple: Light Pencil overlap - i.e. while the product is available, there is a light pencil booking in the system that, if confirmed, will cause a shortage against this product for this time.

Code	Description	Quantity	Avail	Short	Unit Rate	Days	%disc	Price	Stat	Prep/De	C	W
R12817	Yamaha MG12XU Analog Audio Mixer Kit	1	2	0	0.00	1.00	0.00	0.00	Sng			
R11793	Netgear 5-Port Gigabit Ethernet Switch	1	15	0	0.00	1.00	0.00	0.00	Sng			
R11800	Netgear GS105 Power Supply	1	9	0	0.00	1.00	0.00	0.00	prt			

Teal over yellow: identifies a part product

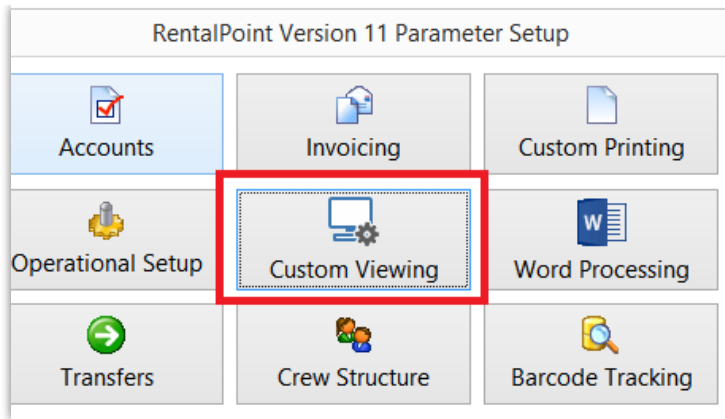
Code	Description	Quantity	Avail	Short	Unit Rate	Days	%disc	Price	Stat	Prep/De	C	W
R11793	Netgear 5-Port Gigabit Ethernet Switch	1	15	0	0.00	1.00	0.00	0.00	Sng			
R11800	Netgear GS105 Power Supply	1	9	0	0.00	1.00	0.00	0.00	prt			

Light Gray: identifies gear in 'enq' status - i.e. an inquiry for pricing is being made against the item BUT it cannot be saved like that, you'll need to delete the item or double click it to change the status to an SNG or PRT item

Code	Description	Quantity	Avail	Short	Unit Rate	Days	%disc	Price	Stat	Prep/De	C	W
R12817	Yamaha MG12XU Analog Audio Mixer Kit	1	2	0	0.00	1.00	0.00	0.00	enq			
R11793	Netgear 5-Port Gigabit Ethernet Switch	1	15	0	0.00	1.00	0.00	0.00	Sng			
R11800	Netgear GS105 Power Supply	1	9	0	0.00	1.00	0.00	0.00	prt			

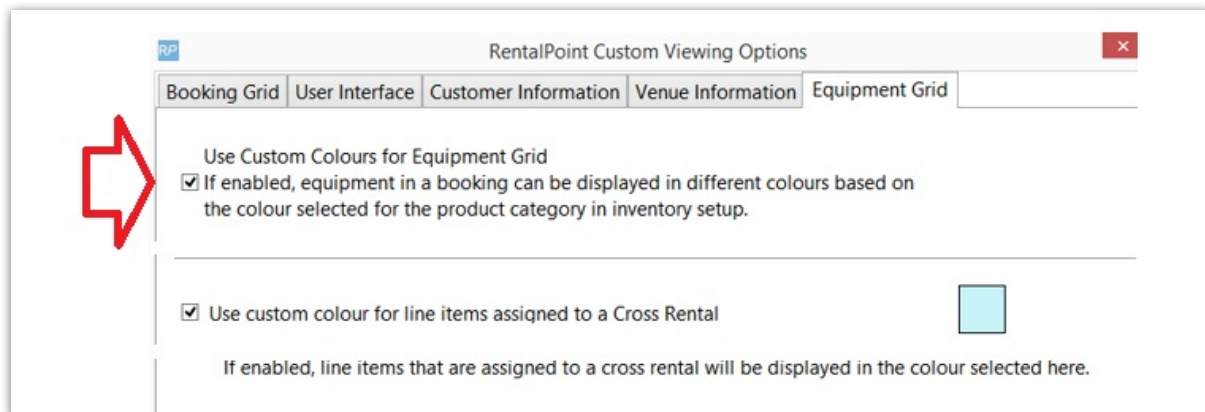
Custom Colours for Line Items

To enable custom colours on the Equipment Grid of a booking, Goto Setup-->Parameters off the main RentalPoint menu, then click 'Custom Viewing'



Click the Equipment Grid Tab

- Click 'Use Custom Colours for Equipment Grid' to have equipment display in the colour defined in Inventory Setup




Define equipment grid colours for each category in inventory setup

RP Equipment Category

Category Code: G2XYZ

Description: Speaker Stands

Standard Cost %: 0.00




Equipment Tab Display Color

Default
 Blue
 Maroon
 Olive
 Lime
 Aqua

This is how the selected color will appear in the grid.

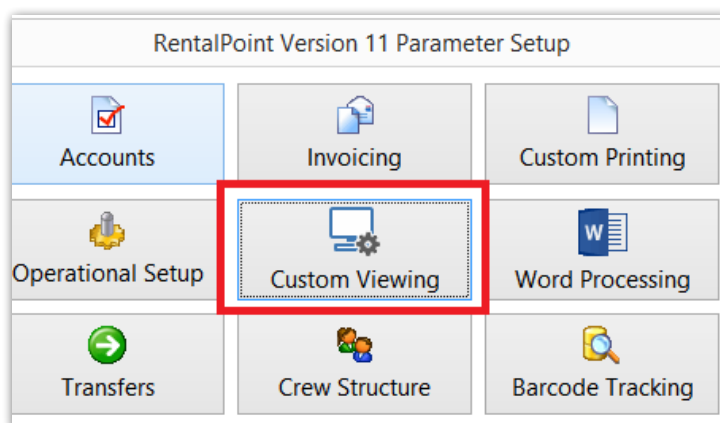
Bold Font

Custom Category Icon (48x48)

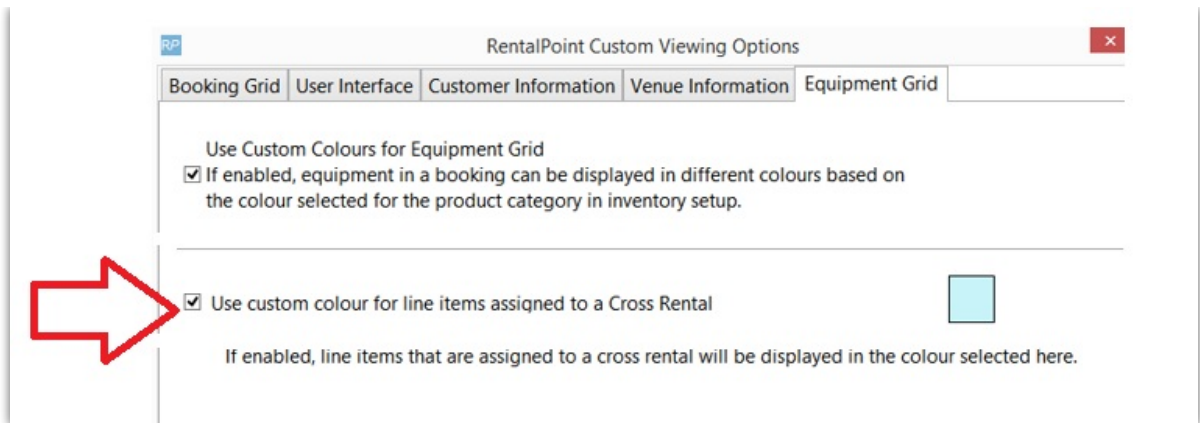


Custom Colours for Assigned Cross Rentals

Goto Setup-->Parameters off the main RentalPoint menu, then click 'Custom Viewing'



- Click 'Use Custom Colour for line items assigned to a Cross Rental', to display assigned cross rentals in a different colour



Below is a sample of how a line item with an assigned cross rental would display on the equipment grid of a booking, based on the colour settings in 'Custom Viewing' Equipment Grid Parameters

Code	Description	Quantity	Avail	Short	rental	ep Qty	ck T/A	Unit Rate	Days	%disc	Price/Stat
LIGHT	Lighting	4	0	4	4	0	0	0.00	1	0.00	0.00 V00700010
CABLES	Cables	1	590	0	0	0	0	0.00	1	0.00	0.00 Sng
CHAIR	Blue Chairs	1	0	1	1	0	0	0.00	1	0.00	0.00 enq

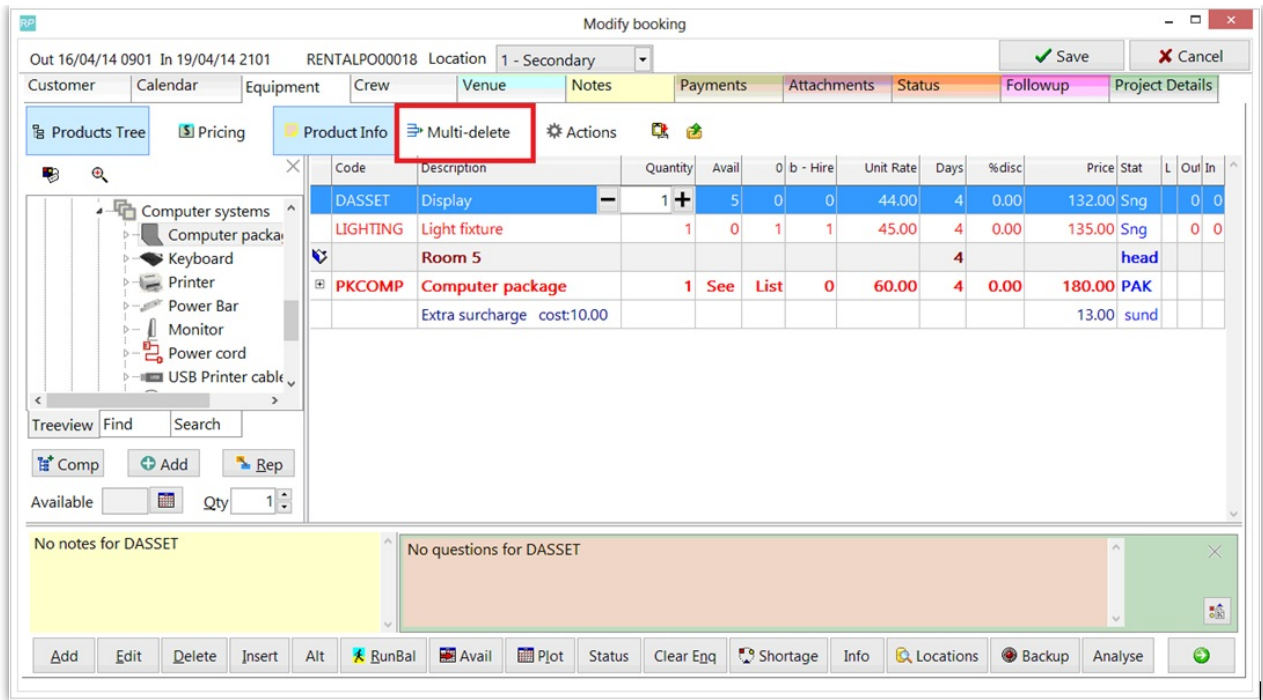
Equipment Grid Client or Warehouse Active/Mute Functionality



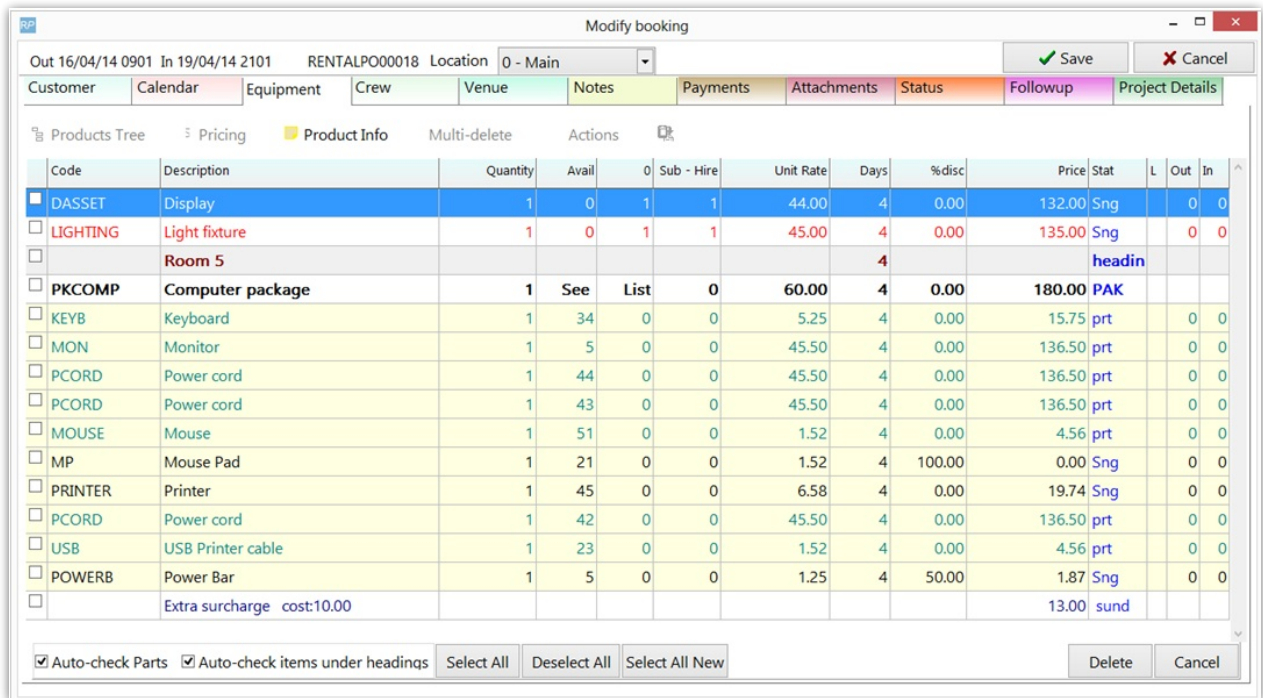
Multi-Delete Equipment Grid Items

Using the multi-delete option multiple lines in the equipment grid of a booking can be selected for deletion.

To switch to multi-delete mode click the 'Multi-delete' button at the top of the equipment tab.



This will hide all windows except the equipment grid. The 'Product Info' button is still available if needed.



Selecting Lines

Select or de-select any line by clicking the checkbox in the first column.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input checked="" type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
	Room 5						4			headin			
<input type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input type="checkbox"/> MON	Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> PCORD	Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> PCORD	Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> MOUSE	Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> MP	Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input type="checkbox"/> PRINTER	Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input type="checkbox"/> PCORD	Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> USB	USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> POWERB	Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0
<input type="checkbox"/>	Extra surcharge cost:10.00								13.00	sund			

Auto-check Parts Auto-check items under headings Select All Deselect All Select All New Delete Cancel

Select a range of lines by clicking a checkbox holding down the shift key and clicking a checkbox above or below the selected line.

If you want to de-select a range uncheck a line and again hold down the shift key and click a checkbox above or below to clear all the checkboxes within that range.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
	Room 5						4			headin			
<input type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input checked="" type="checkbox"/> MON	Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> MOUSE	Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> MP	Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input type="checkbox"/> PRINTER	Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input type="checkbox"/> PCORD	Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> USB	USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> POWERB	Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0
<input type="checkbox"/>	Extra surcharge cost:10.00								13.00	sund			

Auto-check Parts Auto-check items under headings Select All Deselect All Select All New Delete Cancel

The 'Select All' and 'Deselect All' buttons will check and uncheck all the equipment in the grid.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input checked="" type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input checked="" type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
	Room 5						4			headin			
<input checked="" type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input checked="" type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input checked="" type="checkbox"/> MON	Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> MOUSE	Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input checked="" type="checkbox"/> MP	Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input checked="" type="checkbox"/> PRINTER	Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> USB	USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input checked="" type="checkbox"/> POWERB	Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0
<input checked="" type="checkbox"/>	Extra surcharge cost:10.00								13.00	sund			

Auto-check Parts Auto-check items under headings

The 'Select All New' button will select any new lines added since the last save.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
<input checked="" type="checkbox"/>	Room 5						4			headin			
<input checked="" type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input checked="" type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input checked="" type="checkbox"/> MON	Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> MOUSE	Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input checked="" type="checkbox"/> MP	Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input checked="" type="checkbox"/> PRINTER	Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input checked="" type="checkbox"/> PCORD	Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> USB	USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input checked="" type="checkbox"/> POWERB	Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0
<input checked="" type="checkbox"/>	Extra surcharge cost:10.00								13.00	sund			

Auto-check Parts Auto-check items under headings

Auto Check Parts

The 'Auto-check Parts' option will cause all the components and accessories of a product/package to be selected if the parent product is selected.

The 'Auto-check items under headings' option will cause all the items below a heading to be selected if the heading is selected.

Note: these options will not apply if range select is being used by holding down the shift key.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
	Room 5						4			headin			
<input type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input type="checkbox"/> MON	Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> PCORD	Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> PCORD	Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/> MOUSE	Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> MP	Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input type="checkbox"/> PRINTER	Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input type="checkbox"/> PCORD	Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/> USB	USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/> POWERB	Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0
<input type="checkbox"/>	Extra surcharge cost:10.00								13.00	sund			

Auto-check Parts Auto-check items under headings Select All Deselect All Select All New Delete Cancel

Enquiry status lines

When moving to delete-mode any lines with 'enq' status will be automatically selected. Uncheck any you don't wish to remove.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup Project Details

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input checked="" type="checkbox"/> DASSET	Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input type="checkbox"/> LIGHTING	Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
<input checked="" type="checkbox"/> LSPEAK	Large speaker	1	5	0	0	34.00	4	0.00	102.00	enq		0	0
	Equipment						4			headin			
<input type="checkbox"/> PKCOMP	Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input type="checkbox"/> KEYB	Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0

Invalid Selections

If you attempt to select a line that cannot be deleted it will display in red. Hovering over the line will display more information about why the line can't be deleted.

modify booking

Out 21/04/14 0901 In 24/04/14 2101 RENTALPO00020 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input checked="" type="checkbox"/>	PKCOMP Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input checked="" type="checkbox"/>	KEYB Keyboard					3.22	4	0.00	9.66	prt		0	0
<input checked="" type="checkbox"/>	MON Monitor					27.92	4	0.00	83.77	prt		0	0
<input checked="" type="checkbox"/>	PCORD Power cord					27.92	4	0.00	83.77	prt		0	0
<input type="checkbox"/>	MOUSE Mouse	1	OK		0	0.93	4	0.00	2.80	prt		1	0
<input checked="" type="checkbox"/>	MP Mouse Pad	1	OK		0	1.52	4	100.00	0.00	Sng		1	0
<input checked="" type="checkbox"/>	PRINTER Printer	1	OK		0	6.58	4	0.00	19.74	Sng		1	0
<input checked="" type="checkbox"/>	PCORD Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input checked="" type="checkbox"/>	USB USB Printer cable	1	OK		0	1.52	4	0.00	4.56	prt		1	0
<input checked="" type="checkbox"/>	POWERB Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0

Cannot delete this line
Cannot delete asset tracked items after they have been checked out.

Deleting the lines

Once all the lines are selected click the 'Delete' button on the bottom right side of the screen to remove the selected lines and exit delete-mode.

To exit delete-mode without removing any lines click the 'Cancel' button.

Modify booking

Out 16/04/14 0901 In 19/04/14 2101 RENTALPO00018 Location 0 - Main

Customer Calendar Equipment Crew Venue Notes Payments Attachments Status Followup

Products Tree Pricing Product Info Multi-delete Actions

Code	Description	Quantity	Avail	0	Sub - Hire	Unit Rate	Days	%disc	Price	Stat	L	Out	In
<input type="checkbox"/>	DASSET Display	1	0	1	1	44.00	4	0.00	132.00	Sng		0	0
<input type="checkbox"/>	LIGHTING Light fixture	1	0	1	1	45.00	4	0.00	135.00	Sng		0	0
<input checked="" type="checkbox"/>	LSPEAK Large speaker	1	5	0	0	34.00	4	0.00	102.00	enq		0	0
<input type="checkbox"/>	Equipment						4			headi			
<input type="checkbox"/>	PKCOMP Computer package	1	See	List	0	60.00	4	0.00	180.00	PAK			
<input type="checkbox"/>	KEYB Keyboard	1	34	0	0	5.25	4	0.00	15.75	prt		0	0
<input type="checkbox"/>	MON Monitor	1	5	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/>	PCORD Power cord	1	44	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/>	PCORD Power cord	1	43	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/>	MOUSE Mouse	1	51	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/>	MP Mouse Pad	1	21	0	0	1.52	4	100.00	0.00	Sng		0	0
<input type="checkbox"/>	PRINTER Printer	1	45	0	0	6.58	4	0.00	19.74	Sng		0	0
<input type="checkbox"/>	PCORD Power cord	1	42	0	0	45.50	4	0.00	136.50	prt		0	0
<input type="checkbox"/>	USB USB Printer cable	1	23	0	0	1.52	4	0.00	4.56	prt		0	0
<input type="checkbox"/>	POWERB Power Bar	1	5	0	0	1.25	4	50.00	1.87	Sng		0	0

Auto-check Parts Auto-check items under headings

Select All Deselect All Select All New

Delete Cancel

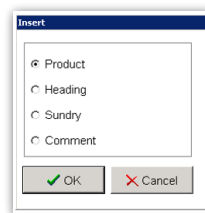
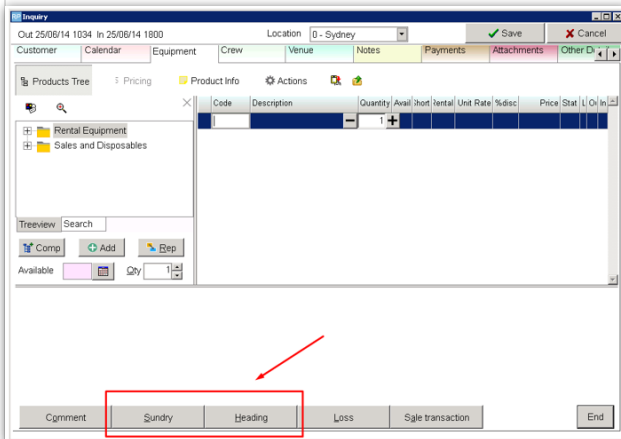
Equipment Headings and Sundries

For convenience and for empowerment the booking has the added ability to add **Headers** and **Sundry Items** in the Equipment Grid.

You can find this options in the **Booking/ Equipment tab**.

There are several variations to add a Heading or Sundry in the Equipment Grid:

1. When you create a new booking and go to the equipment tab you can immediately see this buttons in the Bottom Menu---->
2. When you added a few products you can add a Heading or Sundry for some group of assets:
 1. Click Add in the Bottom Menu and you can see these buttons such as in the picture ---->
 2. Click **Actions** and select **Add** in the Top Menu and you can see these buttons such as in the picture
 3. Right-click on the **Equipment Grid** and select **Add** and you can see these buttons such as in the picture--->
3. You get a similar option if you click **Insert** button. You can find this button perform the same actions description in previous point.



You can also use hot keys. Just click **"A"** that would go to the Add menu or click **"I"** that would go to the Insert menu -->

Now the details about the **Heading** and its capabilities. When you click **Add** and select **Heading** the blank line appears. You can name it manually or click this button

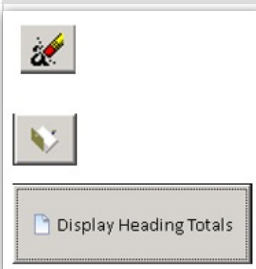


and then you can select the room name (but room name you can select only if you have been added Venue). It will be applied to the description automatically.

Code	Description
542-1	542-1
542-2	542-2
542-3	542-3
	Example

When you choose the name of **Heading** click enter. The following window appears:

- Booking venue field will fill automatically if the Venue was chosen before.
- Venue room field may be selected if the Venue was chosen before.



- with the help of this button you can clear the "Venue room"

- with the help of this button you can edit Venue rooms

- with the help of this button you can reach total amount the products that are situated under the Heading

In the Equipment supplied field you can select what kind of products united this Heading.

Sundry gives you the ability to add additional costs to your Booking. For example you are asked to pack products more reliable. Then you can create **Sundry** for example name "Additional packing" and add it under item that will need additional packaging:

VO6800	Sony vo6800 portable Recorder	375.00	Sng
	Additional packing cost:10.00	13.00	sund

When you click Add and selecting Sundry the following window appears:

In the **Details** field you can add the title for "Sundry". **Markup** field gives you the ability select will the extra cost is included in the Total Price or not.

- With the help of this button you can add early saved scenarios miscellaneous expenses (Details field will be automatically filled as scenario name).

Reserve Assets to a Booking



'Parameters' & 'Operator Privileges' necessary for this functionality are outlined at the end

of this article.

Click on each screenshot for an enlarged view

Open the Asset Status Window from the Equipment Grid using the button (see screenshot below)


Status

The screenshot shows the 'Asset Status' window for a Shure 4-Channel Microphone Mixer. The window contains a table with the following data:

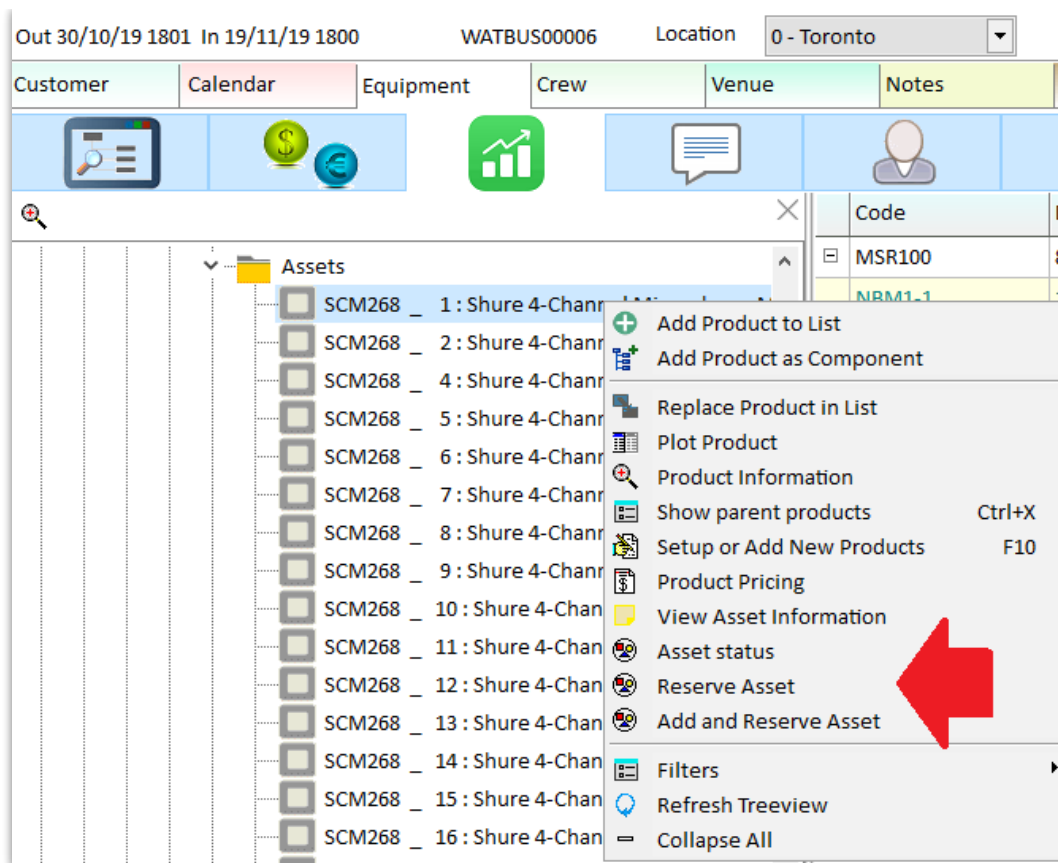
Barcode Nu...	Description	Stock #	Serial #	Status	Due Back	Bin Location	Location
2246	Shure 4-Channel Microphone...	1	268-897221	Out on booking : MYTEST00097	10/12/18 @ 1400		0 - Toronto
2247	Shure 4-Channel Microphone...	2	268-897222	Out for maintenance	Unknown		0 - Toronto
2248	Shure 4-Channel Microphone...	3	268-897223	Lost / Missing			0 - Toronto
2249	Shure 4-Channel Microphone...	4	268-897224	In Warehouse			0 - Toronto
2252	Shure 4-Channel Microphone...	7	268-897227	In Warehouse [In a rack]			0 - Toronto
SCM268-19	Shure 4-Channel Microphone...	19	SC19	In Warehouse			0 - Toronto
SCM268-19-10	Shure 4-Channel Microphone...	28	SC19-10	In Warehouse			0 - Toronto
SCM268-19-11	Shure 4-Channel Microphone...	29	SC19-11	In Warehouse			0 - Toronto
SCM268-19-12	Shure 4-Channel Microphone...	30	SC19-12	In Warehouse			0 - Toronto


Below the table, there are sections for 'Asset Scope' (All assets, on current booking), 'Asset Movements', 'Asset Notes', 'Maintenance', 'Reserve Asset', and 'Add and Reserve Asset'. There are also 'Current Quantity Statistics' and a 'Select Location' dropdown set to '0 - Toronto'.


 Reserve Asset reserves the selected asset against the existing highlighted product on the equipment grid.

 Add and Reserve Asset adds the product to the equipment grid and reserves the selected asset against that product.

Alternatively you can right click the asset in the Treeview



 **Add and Reserve Asset** adds the product to the equipment grid and reserves the selected asset against that product.

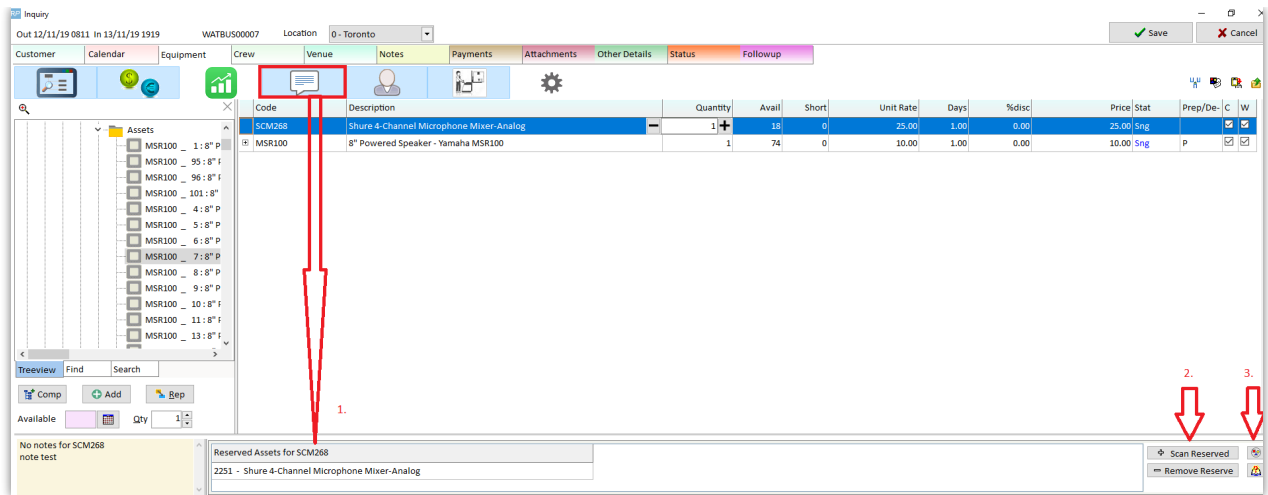
 **Reserve Asset** reserves the asset against the existing highlighted product on the equipment grid.

 **Asset status** opens the Asset Status window (see screenshot above) where you can also reserve assets.

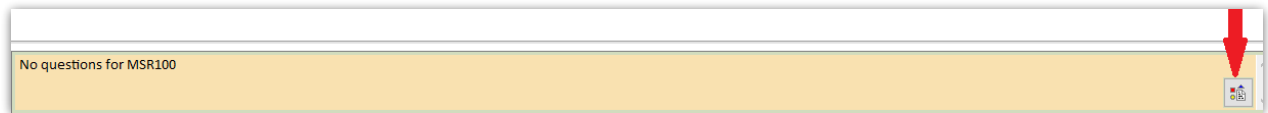
Once the booking is saved, the asset will be reserved to the booking.

Ongoing List of Reserved Assets.....

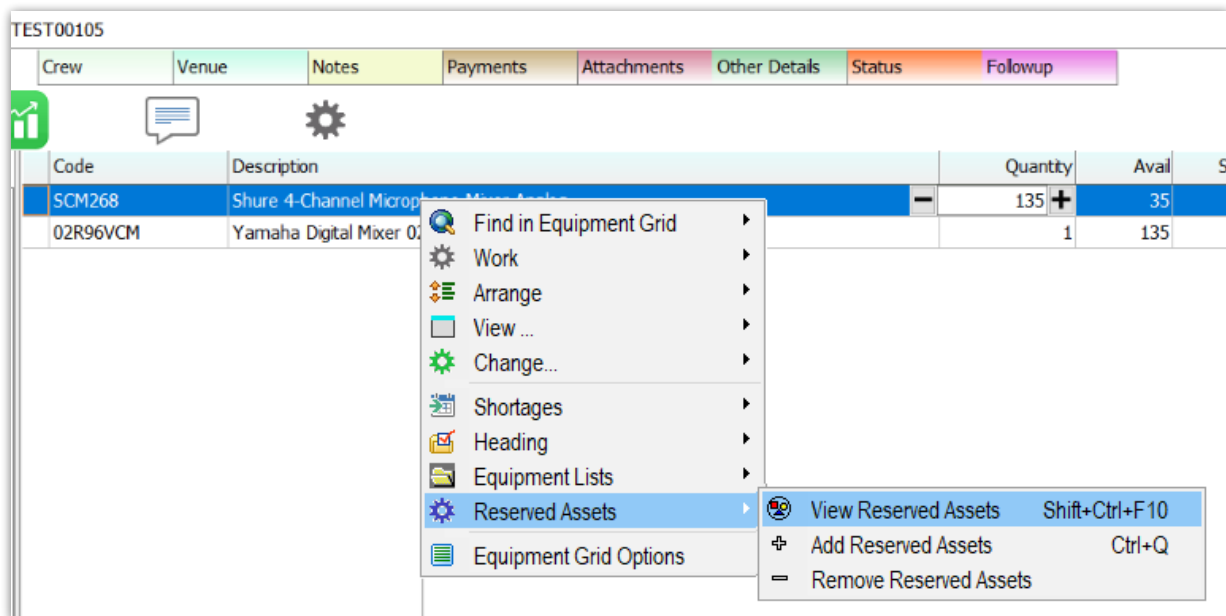
- 1. Toggle the info panel for an ongoing list of reserved assets (this will only show once you have reserved your first asset via the right click option above)
- 2. Use the scan/remove buttons to add/remove reserved assets (this is the quickest way to remove a single asset reservation)
- 3. View all reserved assets for the booking



If the notes window is showing instead, click the icon in the right hand corner to return to reserved assets window














Or from the equipment grid, Right click-->**Reserved Assets** -->**View Reserved Assets** to see all reserved assets



A search window will display all reserved assets for the booking.

Pull up the same window from the booking grid via Right click option.

MYTEST00105	MYTEST	04-10-2019	08:00	Mon	07-10-2019	14:

-  New
-  Find
-  Open
-  View
-  Work
-  Admin
-  Financials
-  Print
-  Print [Fast Report]
-  Options
-  Log Out


- Pull Ctrl+Alt+L
- Checkout New
- Checkout Shift+F6
- Undo Checkout
- Resolve Discrepancies
- Return Booking Ctrl+F7
- Return [Find From Barcode] F7
- Open Return
- Return Sales Items
- Shortage Resolution
- Enter Losses Breakages
- Direct Asset Transfer
- Reserved Assets
- Change Customer
- Update Booking Status ▶


RP Reserved Assets — □ ×

List Reserved Assets | Show Reserved Asset Conflicts

Booking No.	Product Code	Barcode Number	Description	Warehouse Out Date	Warehouse In
MYTEST00105	02R96VCM	2264	Yamaha Digital Mixer 02R96VCM - 56 Channel	04/09/19	05/09/19
MYTEST00105	SCM268	2249	Shure 4-Channel Microphone Mixer-Analog	04/09/19	05/09/19

Reserved Assets Scope


Booking No. 


Product Code 


Bar Code


Selected Dates


Select Month


Jan 


Feb 


Mar 


Apr 


May 


Jun 


Jul 

Aug 


Sept 


Oct 


Nov 


Dec 


Start Date Ending Date


 View Maintenance


 Print


 Show Asset Movements

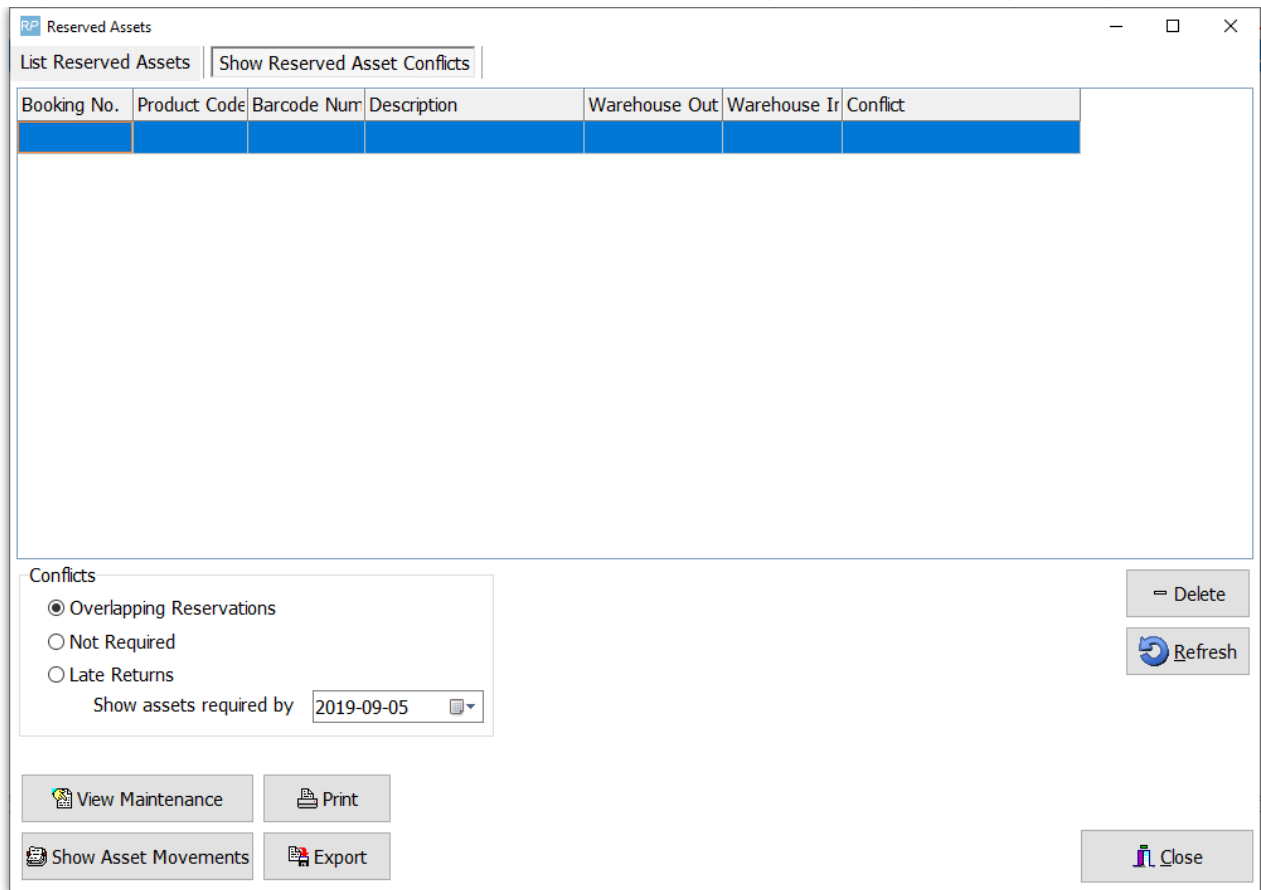
 Export

 Add New

 Delete

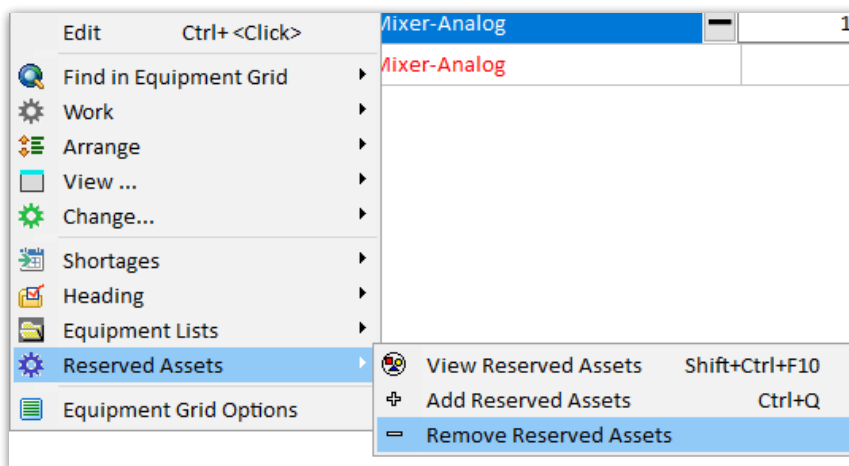
 Refresh

 Close



Remove Reserved Assets

1. Right click option



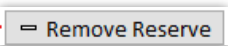
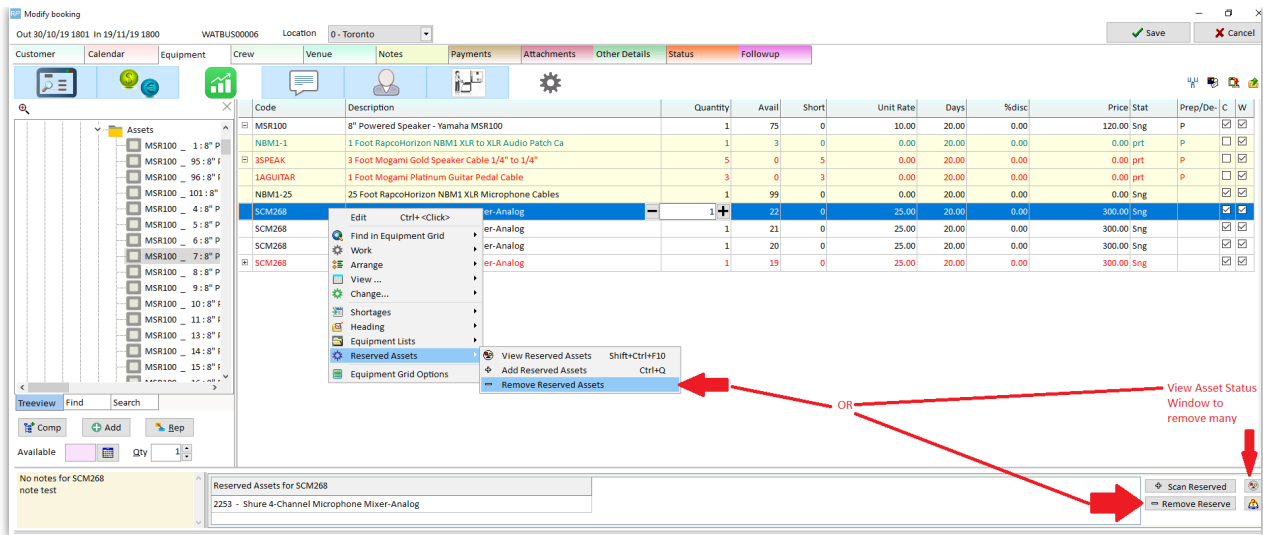
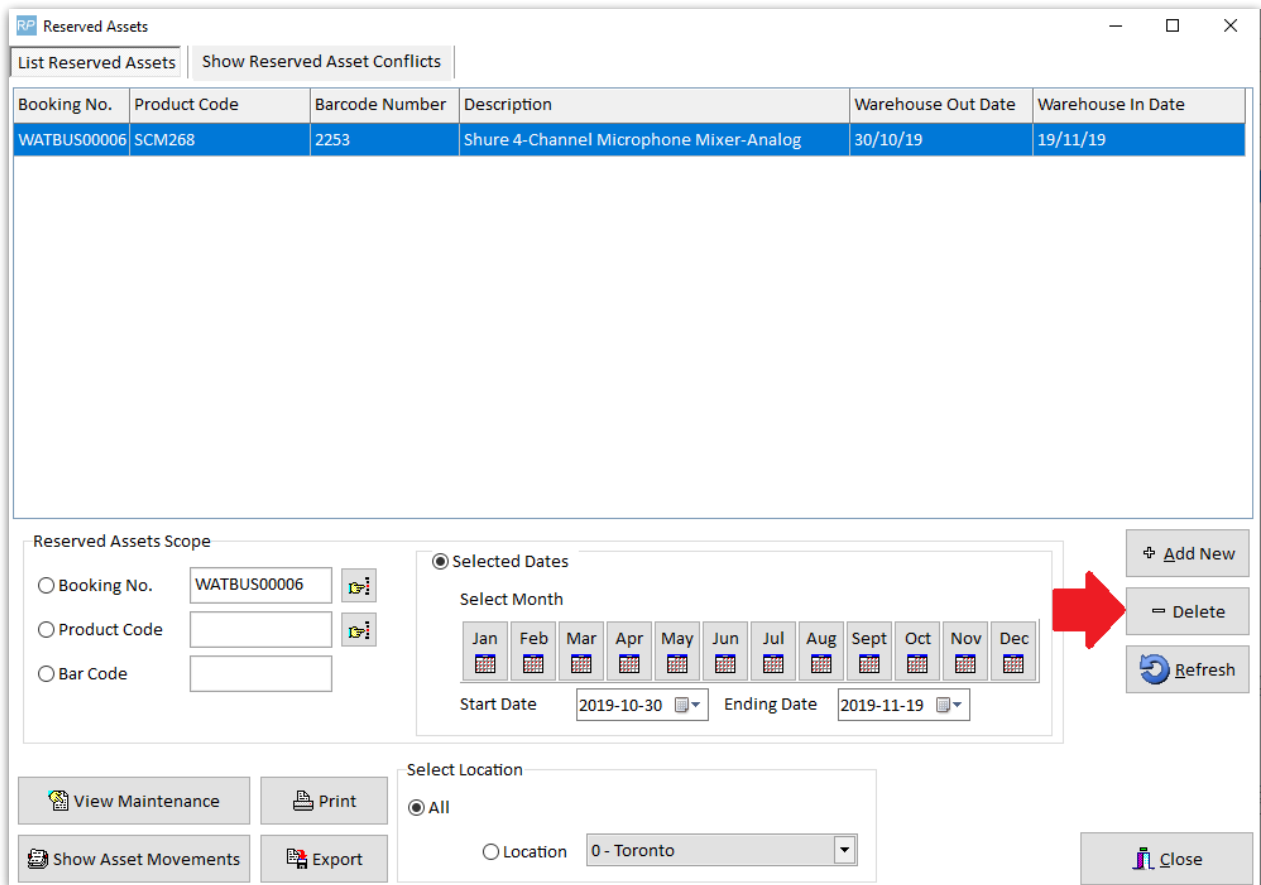
2. OR from the 'Reserved Asset' section at the bottom of the equipment grid (see Fig 1 below)
Click  which will remove the reserved asset from the highlighted product
OR
3. Open the Asset Status window and delete the reservation (see Fig 2 below)

Fig 1.



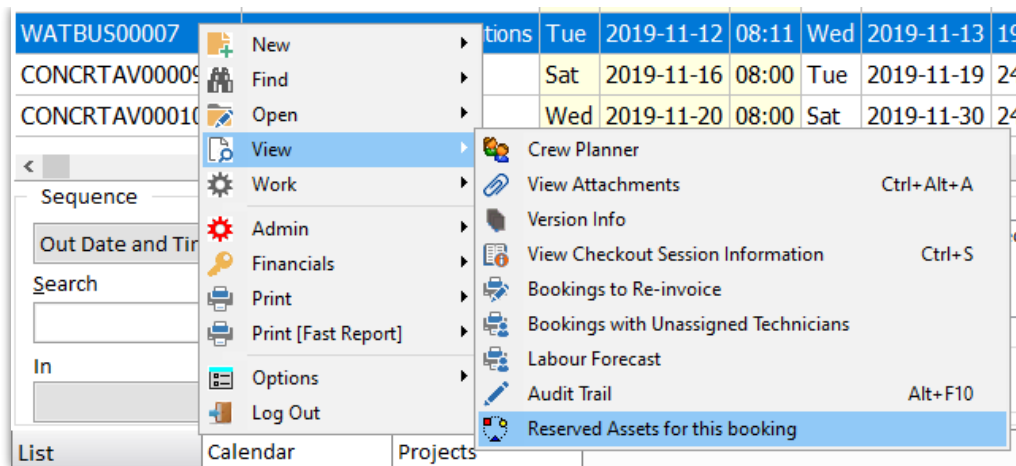
The search window will display all assets on the booking. Delete will remove assets.

Fig 2.

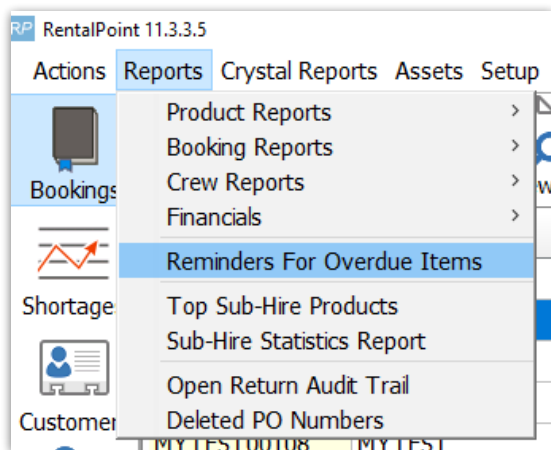


Maintain Reserved Assets from Outside the Booking

Right click on the booking to view reserved assets. You can also delete asset reservations from here.



View Reserved Asset Conflicts from the Reminder Window



Reminders For Overdue Items

Overdue Unconfirmed Bookings	Overdue For Checkout	Overdue For Return
Overdue For Invoicing	Overdue For Project Invoicing	Bookings To Be Re-Invoiced
LT hire To Be Invoiced	Reserved Asset Conflicts	Target margins

Booking	Showname	Product	Bar code	Description	Reserved	Reserve	Qty	Qty Reserved
---------	----------	---------	----------	-------------	----------	---------	-----	--------------

Asset Movements View Maintenance Delete Conflicts 0 record(s) displayed. Refresh

Display Preferences

- Overdue Unconfirmed
- Overdue for Checkout
- Overdue For Return
- Overdue For Invoicing
- Overdue For Project Invoicing
- Bookings To Be Re-Invoiced
- LT hire To Be Invoiced
- Reserved Asset Conflicts**
- Target Margins

Display Values In

- Local Currency
- Order Currency

Conflicts

- Overlapping Reservations
- Not Required
- Late Returns

Show assets required by
2019-07-06

Reset Timer Print Close

Booking HardCopy / PickList

Items Ordered by Booking Order

Location : 0 - Toronto Show Name : MyShow
 Delivery To Invoice To

Waterloo Business Solutions
 810 Nipissing Rd

Milton Ontario Canada L9T 4Z9

Phone 1 Fax Phone 1 905 6939457 Fax

Venue Contact : Phone 1:

Order No.	Ware/h Out Date/Day/Time	Via	Days Using	Project Code
	13/11/19	Wednesday 0811 Anna Vall	1 days	
Order Date	Ware/h In Late/Day/Time	Via	Payment	Booking Taken & Updated By
13/11/19	14/11/19	Thursday 1919 Anna Vall	30 day acc RP-RP	
Booking Contact	Customer Contact	Project		

Code	Description of Goods Ordered	Qty	Ready	Loaded	Return	Short
Audioc Equipment						
MSR100	8" Powered Speaker - Yamaha MSR100	2	s	:	:	:
***** D.A.T. from WATBUS00007 MyShow *****						
NEM1-1	1 Foot RapcoHorizon NEM1 XLR to XLR Audio Pat	2	p	:	:	:
3SPEAK	3 Foot Mogami Gold Speaker Cable 1/4" to 1/4"	10	p	:	:	:
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	125	p	:	:	:
***** D.A.T. from WATBUS00007 MyShow *****						
Extras - 13/11/2019 0811 to 14/11/2019 1919						
AMP-11	Amplifier	1	s	:	:	:
CTS600	CTS600	1	s	:	:	:
*** SHORTAGES ***						
NEM1-1	1 Foot RapcoHorizon NEM1 XLR to XLR Audio Patch Ca	1				
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	53				
AMP-11	Amplifier	1				
CTS600	CTS600	1				

*** RESERVED ASSETS ***

Code	Description	Bin Location	Barcode Number	Serial Number
AMP-11	Amplifier		AMP1103	
CTS600			CTS003	

Total Weight 458.85 KG
 Total Volume 68.31 Cubic metres

Made Up By _____

Checkout Reserved Assets

Search for reserved assets against a booking from the checkout window

RP Checkout equipment, booking: MYTEST00105

Enter Barcode Numb Accessories Current Session Equipment Out Returned Losses

Equipment to be bar code scanned in this booking

Product Code	Description	Qty	Qty
SCM268	Shure 4-Channel Microphone Mixer-Analog	135	0
02R96VCM	Yamaha Digital Mixer 02R96VCM - 56 Chann	1	0

Equipment checked out this session [non bar code tracked]

Product Code	Description	Qty	Checked Out

Equipment entered / scanned this session Move

Barcode Number	Description	Qty	Type	Note

Cross Rent Nonbarcode

Cross rented equipment checked out this session

Product Code	X-Rent	Description	Qty	Checked Out

Errors and warnings Delete item Notes


Barcode Number	Message

+ + Errors - Errors Show Errors Open Folder display errors after checkout

Checkout Date: 04-09-19 Checkout Time: 1653 Checkout Type: Partial Final

Check Open Reserved Assets Save

Identify Shortages Product Setup Cancel



Export your list of reserved assets to csv if needed

RP Reserved Assets

List Reserved Assets | Show Reserved Asset Conflicts

Booking No.	Product Code	Barcode Number	Description	Warehouse Out Date	Warehouse In Date
MYTEST001	SCM268	2249	Shure 4-Channel Microphone Mixer-Analog	04/09/19	05/09/19
MYTEST001	02R96VCM	2264	Yamaha Digital Mixer 02R96VCM - 56 Channel	04/09/19	05/09/19

RP Enter Value

Enter the file name (*.CSV):

mytest00105Assets.csv

OK

Reserved As

Booking No. MYTEST00105 Product Code Bar Code

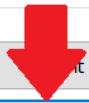
Selected Dates

Select Month

Jan Feb Mar Apr May Jun Jul Aug Sept Oct Nov Dec

Start Date 2019-09-04 Ending Date 2019-09-05

View Maintenance Show Asset Movements Refresh



If you try to check out a reserved asset against a different booking, an error will be displayed in the checkout window

RP Checkout equipment, booking: MYTEST00110

Enter Barcode Numb Accessories Current Session Equipment Out Returned Losses

Equipment to be bar code scanned in this booking

Product Code	Description	Qty	Qty
SCM268	Shure 4-Channel Microphone Mixer-Analog	135	0
02R96VCM	Yamaha Digital Mixer 02R96VCM - 56 Chann	1	0

Equipment checked out this session [non bar code tracked]

Product Code	Description	Qty	Checked Out
NBM1-100	100 Foot RapcoHorizon NBM1	1	0

Equipment entered / scanned this session

Barcode Number	Description	Qty	Type	Note

Cross Rent Nonbarcode

Cross rented equipment checked out this session

Product Code	X-Rent	Description	Qty	Checked Out

Errors and warnings

Barcode Number	Message
2264	This asset is reserved for booking MYTEST00105 (Yamaha Digital Mixer 02R96VCM - 56 Char
2249	This asset is reserved for booking MYTEST00105 (Shure 4-Channel Microphone Mixer-Analog).

+ Errors - Errors Show Errors Open Folder Display errors after checkout

Checkout Date: 04-09-19 Checkout Time: 1650 Checkout Type: Partial Final

Check Open Reserved Assets Save Identify Shortages Product Setup Cancel

Parameters

Barcode Tracking #24 - Reserve Assets for Specific Bookings must be enabled.

Note, duplicated bookings do not bring the asset reservation to the new booking.

Setup-->parameters-->Barcode Tracking-->24

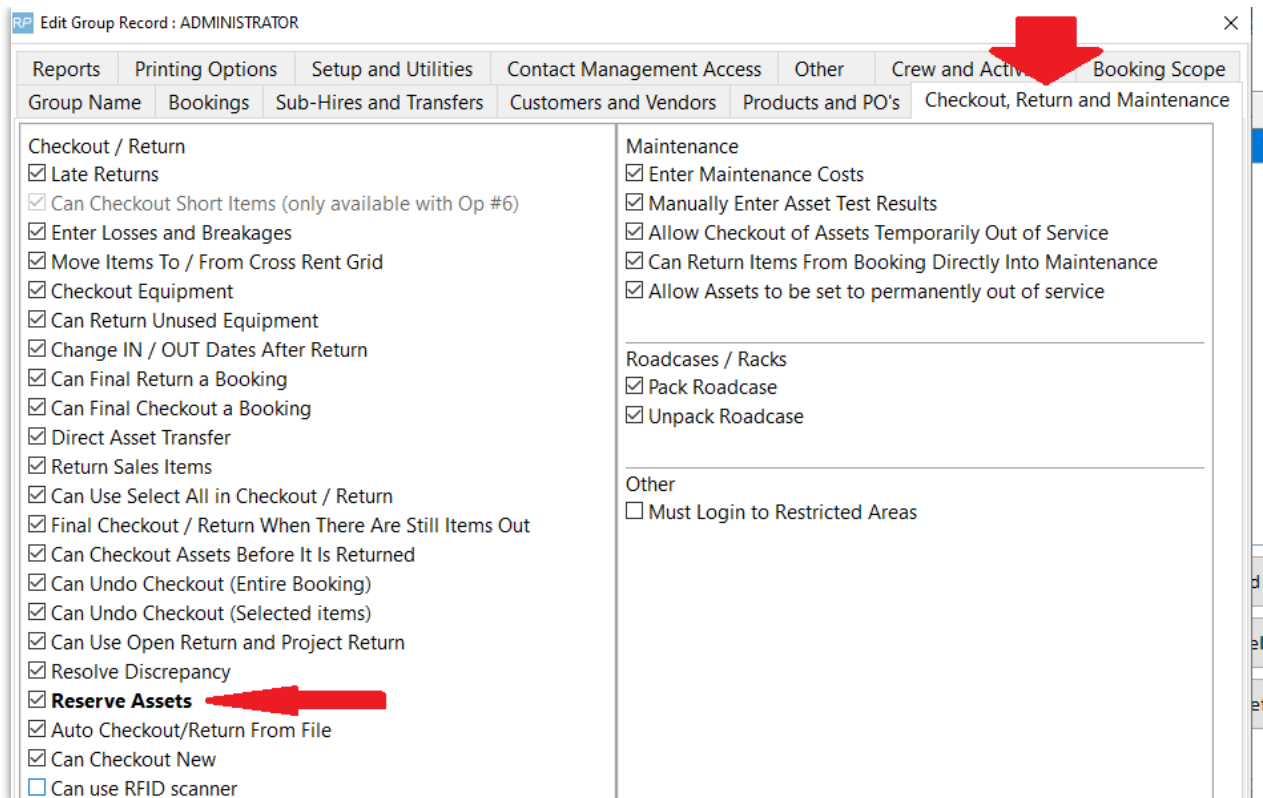
RP Enter Value

Enable Reserved Assets Functionality

Yes No

OK Cancel

Operator Privileges



Manage Reservations



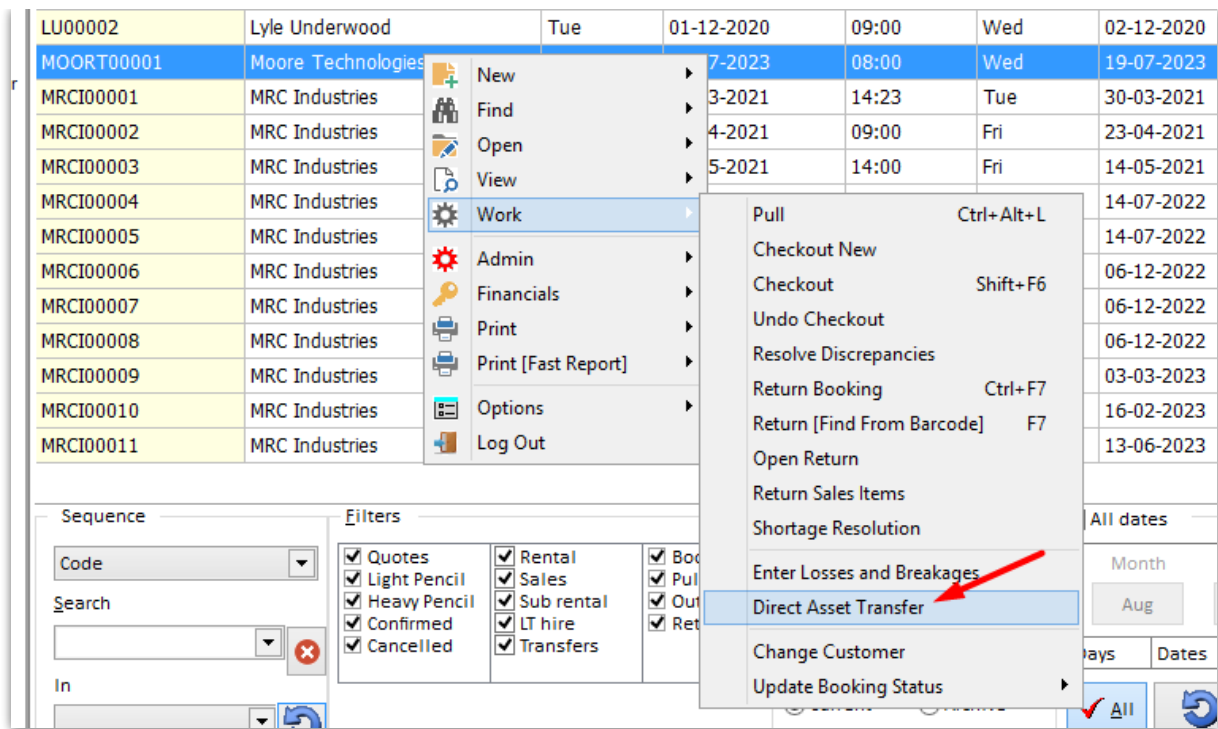
Location Transfers



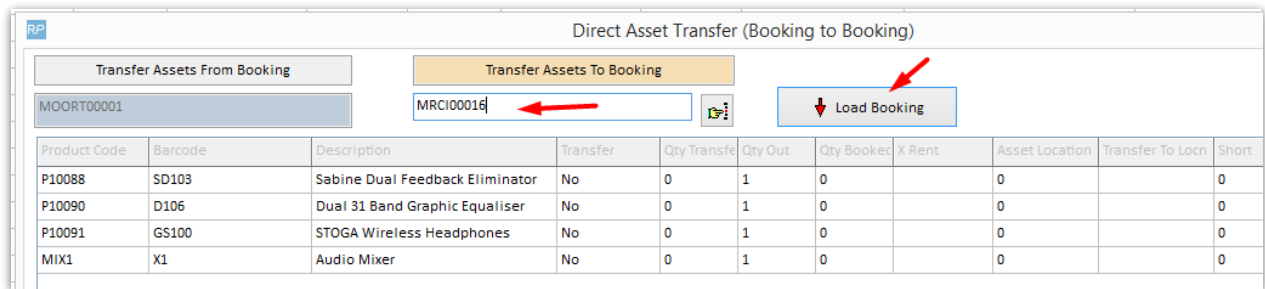
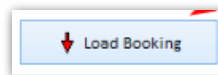
Direct Asset Transfer

Use Direct Asset Transfer to skip the warehouse return and send checked out gear directly to another booking.

First, right click on the [checked out](#) booking, then select the Direct Asset Transfer option from the work menu



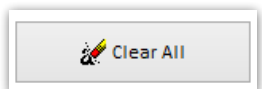
Enter details for the **Transfer Asset To Booking**, then click



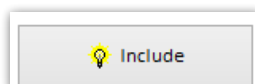
Once the booking is loaded, select items to include as follows:



Select all assets



Clear all selected assets

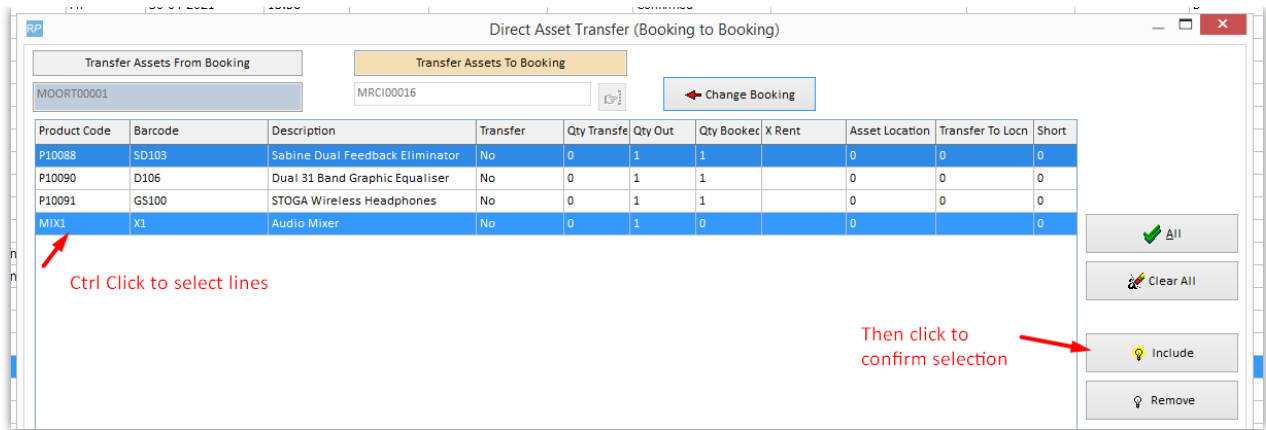


OR use the options below, then click

Ctrl Click

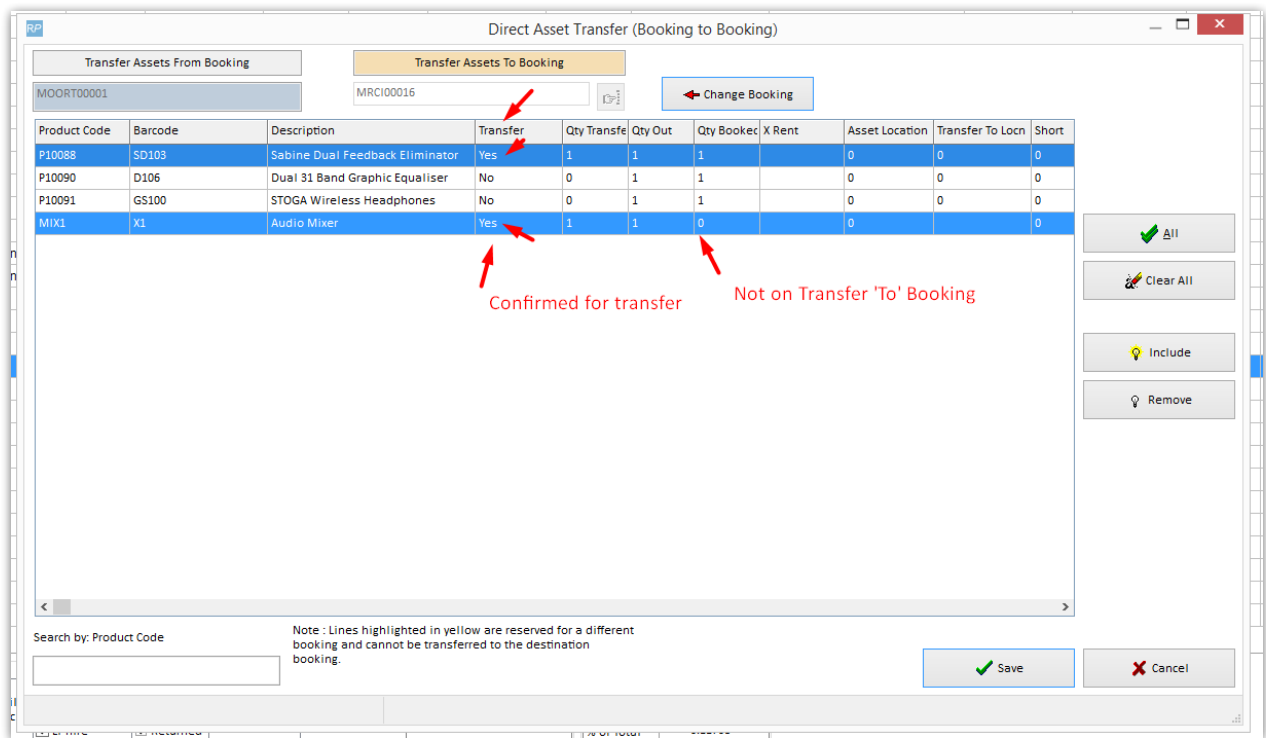
Add the current asset to the selection list

Click & drag mouse To select a range of assets



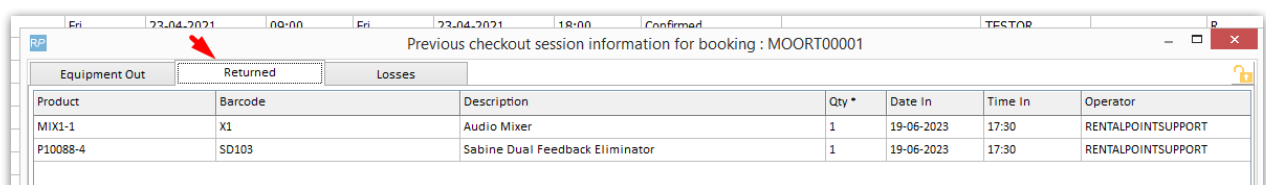
Notice:

- The Transfer column now shows Yes next to the confirmed transfer items
- Items that do not exist on the transfer 'To' booking show a Qty Booked of zero (note these items will be added to the booking per parameter settings adding gear at checkout see [Check Out a Booking](#) for more information)



Click SAVE to process the transfer

Saved items are returned to the original booking



And checked out to the Transfer 'To' booking

Product	Barcode	Description	Qty	Date Out	Time Out	Operator
MIXI-1	X1	Audio Mixer	1	19-06-2023	17:30	RENTALPOINTSUPPORT
P10088-4	SD103	Sabine Dual Feedback Eliminator	1	19-06-2023	17:30	RENTALPOINTSUPPORT

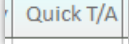
Miscellaneous Costs






Quick Turnaround Items

Quick turnaround can cover shortages by quickly prepping equipment for early release when it comes back into the warehouse or directly transferring it to another booking onsite. Setting a line as quick turnaround does not affect regular availability but will instead display the Quick Turnaround on Running Balance and Plot Sheet.

Using Quick Turnaround

When enabled a  column will appear in the booking equipment grid. See more information on Quick Turnaround parameters at the end of this article.

To assign quick turnaround to the line, enter a quantity in the 'Quick/TA' field and tab or click on the  button to launch the source window.



Code	Description	Quantity	Avail	Short	Prep Qty	Quick T/A
MSR100	8" Powered Speaker - Yamaha MSR100	2	74	0	0	
NBM1-1	1 Foot RapcoHorizon NBM1 XLR to XLR Audio Patch Ca	2	1	1	0	1 
3SPEAK	3 Foot Mogami Gold Speaker Cable 1/4" to 1/4"	10	195	0	0	
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	125	72	53	0	


Fill the shortage from Direct Asset Transfer or Early release from de-prep, use the booking search/running balance options to find a suitable booking.

Source of Quick turnaround

No quick turnaround
 Early release from de-prep
 Direct asset transfer

Booking no. of source

  RunBal

To cover all items under a heading, use the  Set Quick turnaround for heading option available on the right click menu

Extras Out:13/11/19 @ 0					
Amplifier		1	0	1	0
CTS600		1	0	1	0

- Find in Equipment Grid
- Work
- Arrange
- View ...
- Change...
 - Client Facing
 - Warehouse
 - Change Discount Rate [all lines]
 - Change Hire discount rate for heading
 - Update Line Item Days
 - Recalculate Prices for All Lines
 - Reload Unit Rates for All Lines
 - Tag as Backup equipment
 - Set Quick turnaround for heading**
- Shortages
- Heading
- Equipment Lists
- Reserved Assets
- Equipment Grid Options

Cover all heading items or limit the coverage to shortages only


Source of Quick turnaround

No quick turnaround
 Early release from de-prep
 Direct asset transfer

Quick turnaround quantity

Shortages Only
 All Items

Booking no. of source



Shortages resolved with Quick Turnaround are identified in the 'Stat' column of the equipment grid

WATBUS00008 Location: 0 - Toronto

Save X

Crew Venue Notes Payments Attachments Other Details Status Followup

Code	Description	Quantity	Avail	Short	Prep Qty	Quick T/A	Unit Rate	Days	%disc	Price	Stat	Prep/De
MSR100	8" Powered Speaker - Yamaha MSR100	2	74	0	0		10.00	1.00	0.00	20.00	Sng	P
NBM1-1	1 Foot RapcoHorizon NBM1 XLR to XLR Audio Patch Ca	2	1	1	0	1	0.00	1.00	0.00	0.00	DAT from WATBUS00007	P
35PEAK	3 Foot Mogami Gold Speaker Cable 1/4" to 1/4"	10	189	0	0		0.00	1.00	0.00	0.00	prt	P
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	125	124	1	0	1	0.00	1.00	0.00	0.00	QT from MYTEST00111	P
Extras Out:13/11/19 @ 08:11 In:14/11/19 @ 19:19 Days: heading												
AMP-11	Amplifier	1	0	1	0	1	0.00	1.00	0.00	0.00	DAT from WATBUS00007	
CTS600	CTS600	1	0	1	0	1	0.00	1.00	0.00	0.00	DAT from WATBUS00007	

On subsequent opening of the booking, shortages resolved with Quick Turnaround options will be displayed.

RP WARNING : This booking [WATBUS00008] has items assigned to it:

Product	Description	Quantity	Out Date	Arrival Date	Company	Booking No.	PO No.	Price
AMP-11	Amplifier	1	13-11-2019		Waterloo Busin	DAT from WATBUS00007		USD 20.00
CTS600	CTS600	1	13-11-2019		Waterloo Busin	DAT from WATBUS00007		
NBM1-1	1 Foot RapcoHo	1	13-11-2019		Waterloo Busin	DAT from WATBUS00007		
1AGUITAR	1 Foot Mogami	1	13-11-2019		Waterloo Busin	QT from MYTEST00111		

Identifying Quick Turnaround Items (on the source booking)

Booking Grid

The Quick/TA column on the booking grid identifies bookings that have Quick Turnaround items on them needed for another order

See [Booking Grid Documentation](#) (page 4) to move the location of the Quick T/A column if needed

Code	Organisation	Out Date	In Date	Time	Booking Type	Event Type	Progress Status	Revenue	Show Name	Project	Invoice No.	PO No.	Stat	Quick T/A	Crew Status
WATBUS00001	Waterloo Business Solutions	Mon 29-04-2019 09:00	Mon 06-05-2019 18:00		Hire	Conference	Confirmed	516.38		MYTEST	196	5674657	RY		Assigned
WATBUS00002	Waterloo Business Solutions	Mon 29-04-2019 09:00	Mon 06-05-2019 18:00		Hire	Conference	Confirmed	126.22		MYTEST			RN		Not Required
WATBUS00003	Waterloo Business Solutions	Mon 29-04-2019 09:00	Mon 06-05-2019 18:00		Hire	Conference	Confirmed	654.08		MYTEST			BN		Not Required
WATBUS00004	Waterloo Business Solutions	Tue 22-10-2019 09:00	Wed 30-10-2019 10:43		Hire	Conference	Confirmed	873.25	Gbson Wedding	MYTEST			BN		Required
WATBUS00005	Waterloo Business Solutions	Wed 30-10-2019 18:01	Tue 19-11-2019 18:00		Hire Extended From : 00004	Conference	Confirmed	286.88	Gbson Wedding	MYTEST			BN		Not Required
WATBUS00006	Waterloo Business Solutions	Wed 30-10-2019 18:01	Tue 19-11-2019 18:00		Hire	Concert	Confirmed	1,572.08	Gbson Wedding	MYTEST			BN		Not Required
WATBUS00007	Waterloo Business Solutions	Tue 12-11-2019 08:11	Wed 13-11-2019 19:19		Hire	Concert	Confirmed	11.65	MyShow				ON DAT		Not Required

The Booking Grid scope filters allow for isolated display of Quick T/A Bookings

All dates

<input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Uninvoiced <input checked="" type="checkbox"/> Complete	<input checked="" type="checkbox"/> Not Required <input checked="" type="checkbox"/> Required <input checked="" type="checkbox"/> Assigned	<input checked="" type="checkbox"/> None <input checked="" type="checkbox"/> Quick Turnaround <input checked="" type="checkbox"/> DAT (Direct a
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Month: Sep Year: 2019
 Days: Dates Months
 Data to View: Current Archive
 All

Running Balance

Running Balance

Product Code: AMP-11, Description: Amplifier, 2 brought forward

Date	Time	Booking No.	Qty	Type	Balance	Date Reserved	Customer
NOV 12	08:11	WATBUS00007	-1	Hire Confirmed	0	13/11/19 @ 15:43:49	Waterloo Business Solutions
2019					0		
NOV 13	08:11	WATBUS00007	+1	DAT to WATBUS00008	1		Waterloo Business Solutions
2019	08:11	WATBUS00008	-1	Hire Confirmed	0	13/11/19 @ 15:45:1	Waterloo Business Solutions
	15:38	OUTSERVICE	+1	Maintenance	1		
NOV 14	19:19	WATBUS00008	+1	due back	2		Waterloo Business Solutions

Note: The running balance displays the quantity available based upon the warehouse out and in dates of the booking, not the reservation date of the equipment.

Location: 0 - Toronto

Buttons: Options, Manage Reservations, Close

Running Balance - Shortages Exist

Product Code: IAGUITAR, Description: 1 Foot Mogami Platinum Guitar Pedal Cable, 149 brought forward

Date	Time	Booking No.	Qty	Type	Balance	Date Reserved	Customer
NOV 12	08:11	MYTEST00111	-1	Hire Confirmed	127	20/11/19 @ 16:30:1	MYTEST
2019	08:11	WATBUS00007	-3	Hire Confirmed	124	12/11/19 @ 18:01:27	Waterloo Business Solutions
NOV 13	08:11	MYTEST00111	+1	Early Release to WATBUS00008	125		MYTEST
2019	08:11	WATBUS00008	-125	Hire Confirmed	0	20/11/19 @ 16:30:56	Waterloo Business Solutions
	19:19	WATBUS00007	+3	due back	3		Waterloo Business Solutions

Plot Sheet

Product: AMP-11 - Amplifier

Day (Out)	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date	1 2 / 1 1 / 1 9	1 3 / 1 1 / 1 9	1 4 / 1 1 / 1 9	1 5 / 1 1 / 1 9	1 6 / 1 1 / 1 9	1 7 / 1 1 / 1 9
Time 9-5	9 10 11 12 1 2 3 4 5	9 10 11 12 1 2 3 4 5	9 10 11 12 1 2 3 4 5	9 10 11 12 1 2 3 4 5	9 10 11 12 1 2 3 4 5	9 10 11 12 1 2 3 4 5
AMP-11 1	O U T S E R V I C E	I C E				
AMP-11 2	W A T B U S	W A T B U S	0 0 0 0 8			

Booking Information

Booking No.: WATBUS00007
 Organisation: Waterloo Business Solutions
 DAT to: WATBUS00008
 Type: Confirmed
 Status: O
 Show name: MyShow
 Event type: Concert
 Salesperson: RP
 Out date: 12/11/19 08:11
 In date: 13/11/19 19:19
 Reservation: 12/11/19 18:01:26

Location: 0 - Toronto
 Start Date: 2019-11-13
 View: 9-5
 Display: Small
 View on Plot: Booking No

Transfer: Transit time, One way
 Status: Quote, Light Pencil, Heavy Pencil, Confirmed, Activity
 Days Legend: Weekday, Weekend, Holiday, QT, DAT

Outgoing Grid: Quote, Light Pencil, Heavy Pencil, Confirmed

Stock Qty: 2

Buttons: Refresh, Clear unchecked, Close

On the PickList / Booking Hardcopy

Shows the booking that the Direct Asset Transfer/Quick Turnaround is coming from

Standard Picklist

Code	Description of Goods Ordered	Qty	Ready	Loaded	Return	Short
Audio Equipment						
MSR100	8" Powered Speaker - Yamaha MSR100	2	s	:	:	:
***** D.A.T. from WATBUS00007 MyShow *****						
NEM1-1	1 Foot RapcoHorizon NEM1 XLR to XLR Audio Pat	2	p	:	:	:
3SPEAR	3 Foot Mogami Gold Speaker Cable 1/4" to 1/4"	10	p	:	:	:
***** Quick Turnaround from MYTEST00111 Gibson Wedding *****						
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	125	p	:	:	:
***** D.A.T. from WATBUS00007 MyShow *****						
Extras - 13/11/2019 0811 to 14/11/2019 1919						
AMP-11	Amplifier	1	s	:	:	:
CTS600	CTS600	1	s	:	:	:

Custom PickList

Use &QDATC& insert field to show Direct Asset Transfer/Quick Turnaround on

Template Placement

Description of Goods Ordered	Qty	STG	SET	RPU	STR
&EQLEFTMN:0& &SUPRODNC& &QDATC& &DESCC:45& &QTYN:4& &CHECKBXC[4]&					

Output

Description of Goods Ordered	Qty	STG	SET	RPU	STR
Audio Equipment					
8" Powered Speaker - Yamaha MSR100	2				
***** D.A.T. from WATBUS00007 MyShow *****					
1 Foot RapcoHorizon NBM1 XLR to XLR Audio	2				
3 Foot Mogami Gold Speaker Cable 1/4" to	10				
***** Quick Turnaround from MYTEST00111 Gibson Wedding *****					
1 Foot Mogami Platinum Guitar Pedal C	125				
***** D.A.T. from WATBUS00007 MyShow *****					
Extras					
Amplifier	1				
CTS600	1				
*** SHORTAGES ***					
NBM1-1	1 Foot RapcoHorizon NBM1 XLR to XLR Audio Patch Ca	1			
1AGUITAR	1 Foot Mogami Platinum Guitar Pedal Cable	1			
AMP-11	Amplifier	1			
CTS600	CTS600	1			

Collection Docket

Direct Asset Transfer (DAT)

Select the scheduled bookings for DAT from the drop down of the 'transfer to' booking instead of using the search.

RP Direct Asset Transfer (Booking to Booking)

Transfer Assets From Booking: WATBUS00007

Transfer Assets To Booking: WATBUS00008

Load Booking

Product Code	Barcode	Description	Transfer	Qty In	Qty Out	Qty Book	X Rent
3SPEAK	N/A	3 Foot Mogami Gold Speaker Cal	No	0	5	0	
1AGUITAR	N/A	1 Foot Mogami Platinum Guitar	No	0	3	0	
EON510	2003	10" Powered Speaker - JBL TEST	No	0	1	0	
NBM1-1	NB1005	1 Foot RapcoHorizon NBM1 XLR	No	0	1	0	

All

Clear All

Quick Turnaround Parameters

Set Operational Parameter 88 'Enable Preparation Time' to YES first

Enable quick turnaround on the 'Specialty' tab of operational parameter #6.

RP Select Operational Parameter

5 Skip Days Using Field

6. Equipment Availability Checking

Select

Close

RP Availability Checking

General First Come First Serve (FCFS) Specialty Multi-location options

Quick Turn Around

Displays the number of items that have 'Prep' or 'De-prep' time overlapping the current booking, and allows a 'Quick turn around' quantity to be specified in order to cover the shortage.

Allow Extra Days (Use only if advised)

If ENABLED, stock will only be free for re-rent X days after it is scheduled to be returned fro