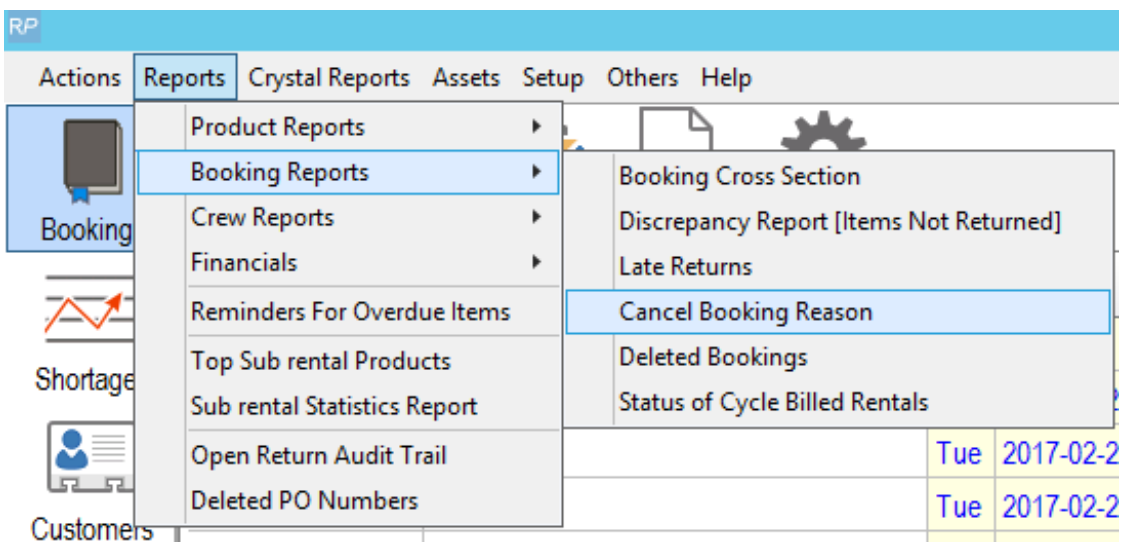


Cancel Booking Reason

Last Modified on 09/13/2017 4:04 pm EDT

Cancel Booking Reason

Use this report to view the reasons that operators have cancelled bookings. This report and the Cancellation Reasons in setup are closely related. If users can enter whatever reason they choose it can become difficult to understand this report since you may run into a scenario where the same reason can be worded in multiple ways.



The 'Cancel Booking Reason Report' dialog box contains the following sections:

- Select Dates:** All Dates; Start Date (Inclusive): 2016-11-01; Ending Date (exclusive): 2017-09-14; Month selection buttons (Jan-Dec).
- Date to Base Report on:** Date Booking was Cancelled; Warehouse Out; Show Start; Show End; Warehouse In.
- Print to:** Printer; Screen; Word Processor.
- Reasons:** All; Selected (dropdown).
- Booking Status Before Cancelling:** Quote; Light Pencil booking; Heavy Pencil booking; Confirmed booking; All.
- Sub Totals:** Total Per Reason; Total Per Status; Grand Total; Using Pre-Printed Forms; Don't Print Duplicate Cancellations for the Same Booking.

Buttons: OK; Cancel

Printed : 17/09/13 Cancel Booking Reason Report Page : 1
For Status : All

Reason : dup

Confirmed booking

	<u>Booking Code</u>	<u>Sub Total</u>
	MYTEST00002	3,221.88
Total Per Status	1	3,221.88
Total Per Reason	1	3,221.88

Reason : Mark said so

Confirmed booking

	<u>Booking Code</u>	<u>Sub Total</u>
	TIDEWAITR00008	100.00
	MYTEST00006	207.81
Total Per Status	2	307.81
Total Per Reason	2	307.81
Grand Total	3	3,529.69
