

Operator Privileges for Booking Operations

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See Setup-->operators-->edit operator group

Uncheck any option you wish to block access to (see Checkout tab for checkout/return booking operations)

The screenshot shows a software window titled "Edit Group Record : ADMINISTRATOR" with a close button (X) in the top right corner. The window has a tabbed interface with the following tabs: Reports, Printing Options, Setup and Utilities, Contact Management Access, Other, Crew and Activities, and Booking Scope. The "Booking Scope" tab is active, showing a sub-tabbed interface with "Bookings" selected. Below the tabs, there are several sections of checkboxes for configuring operator privileges:

- General:**
 - New Enquiry
 - Modify a Booking
 - Place a Quote
 - Place a Light Pencil Booking
 - Place a Heavy Pencil Booking
 - Place a Confirmed Booking
 - Can Save Bookings
 - Cancel a Booking
 - Cancel a Returned Booking
 - Cancel Invoiced Booking
 - Cancel or Delete a Checked Out Booking
 - Must Enter Cancel Reason
 - Delete a Booking
 - Must Enter Delete Reason
 - Delete Invoiced Booking
 - Extend a Booking
 - Return a Booking
 - Duplicate a Booking
 - Can Set Booking Status to "Pull"
 - Can Modify Payment Contact in a Booking
 - Can Modify Payment Contact in Customer
- Change Booking Currency:**
 - Change Booking Currency
 - Change Op Who Owns Booking
 - Modify After Invoicing
 - Change Complete Status
 - Can Confirm When Credit Limit Exceeded
 - Can Change Customer
 - Complete Status of All Bookings
 - Can Open or Duplicate Other Salesperson Bookings
- Equipment Tab:**
 - Can Delete Checked Out Non-Assets
 - Can Delete Returned Items
 - Can Override Total Price
 - Can Edit Unit Rate Column
 - Can Edit Line Item Price
 - Prompt for Price Override Reason
 - Can Tag item as Backup
 - Show Monetary Figures
 - Apply Rental Discount
 - Apply Sales Discount
 - Apply Line Item Rental Discount
 - Apply Line Item Sales Discount
- Equipment Tab - Continued:**
 - Can Change Taxes
 - Can View Sales Item Costs Prices
 - Can Add Comp To Equipment List
- Others Tab:**
 - Can Add New Event Types
 - Can Change 'Return To' Location
 - Can Change Project Code After Booking is Invoiced
- Payment Tab:**
 - Access to the Payments Tab
- Main Booking Screen:**
 - Can Change Payment Method
 - Create New Project
 - Show Revenue in Booking Grid
 - Able to View ALL Dates

At the bottom of the window, there are several buttons: "All", "Clear All", "All In Tab", "Clear All In Tab", "Find", "OK", and "Cancel".