

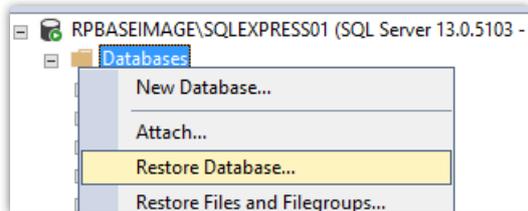
Moving a Database

Last Modified on 03/06/2022 11:33 am EDT

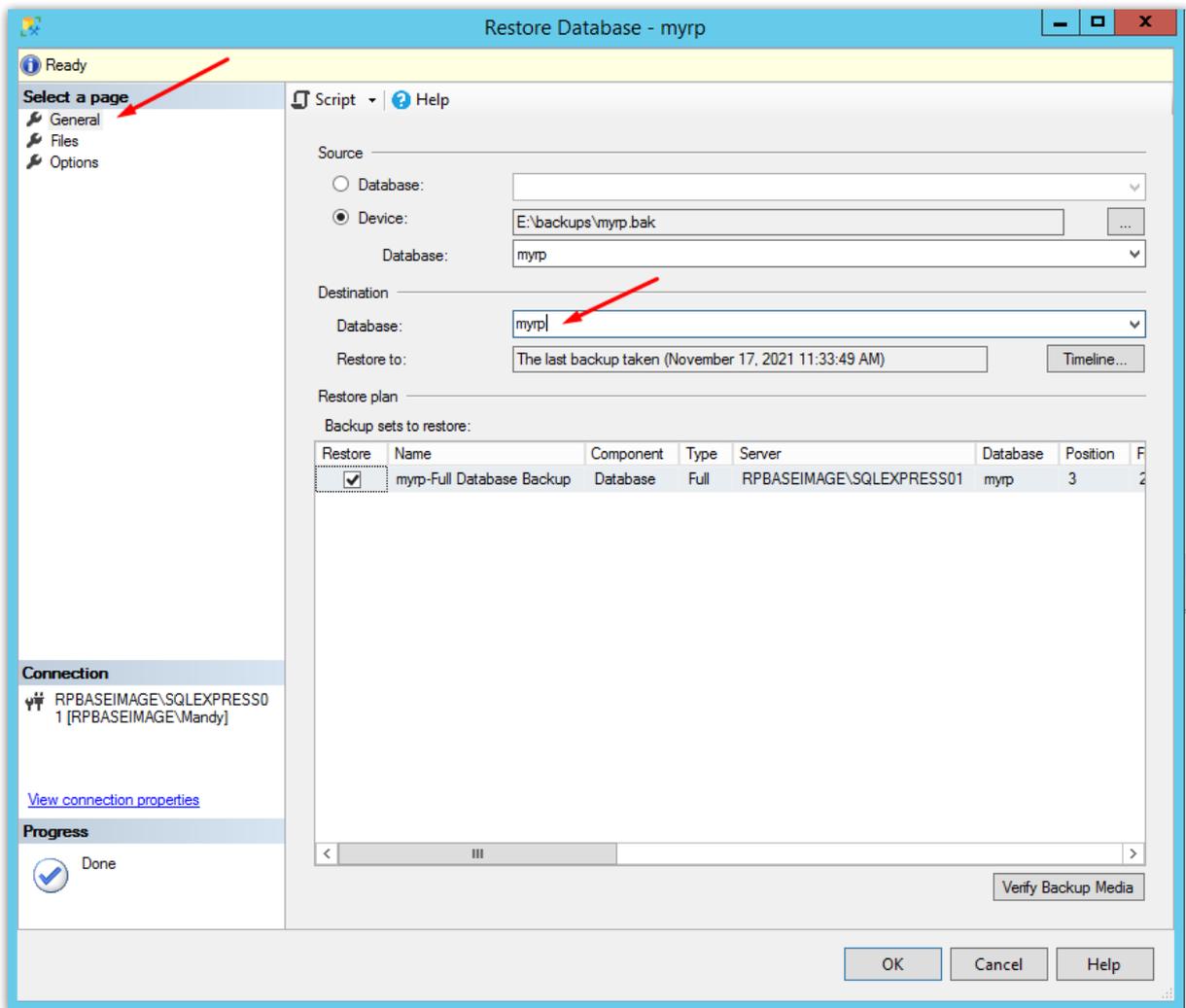
Date: June 3rd, 2022

One method of moving a database from one server to another is to restore a backup of the database on the new server. This will ensure that the source database remains intact and functional while the database is being moved.

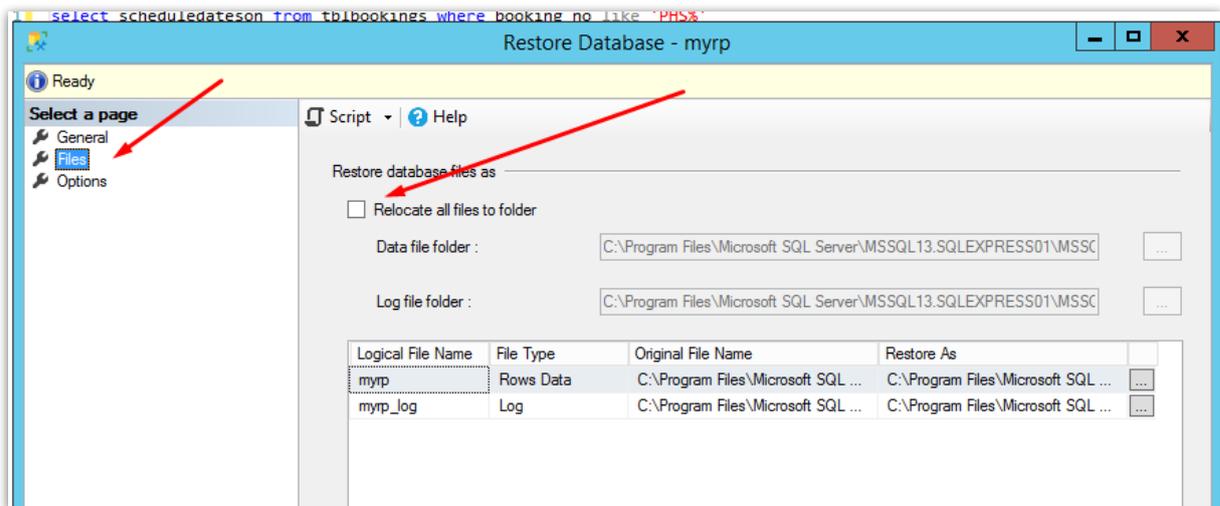
1. Create a full backup of the database you wish to move. Please see the manual backup section for instructions on creating a database backup.
2. Copy the backup file to the server the database will be moved to.
3. Open **SQL Server Management Studio**
4. Connect to the server and right click on the **Databases** folder, then select **Restore Database** from the drop down menu.



5. On the **General** tab, load your database.bak file, then enter a name for the **Destination database:**. If this is on a different server you can use the same name the database had on the old server, otherwise, you can give the database a new unique name (*Note: RentalPoint databases should not include spaces in the database name*)



6. On the Files tab, relocate the database location as needed



7. Once complete click **OK** to create the database.

8. Modify permissions on the new database as required.