# V12 New Features

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  - New Parameter 'Action when roadcase item scanned at checkout'
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#### RoadCase Items Added at Checkout

# **Major New Features**

#### Quickbooks Online

• Rentalpoint now integrates with Quickbooks Online <more information>

#### Mobile Web Browser Based Delivery App

 Use this Web based Mobile Delivery App to view RentalPoint scheduled Deliveries and Returns, Print a Delivery Sheet/ Collection Docket and Collect Digital Signatures on the go. Scalable to fit on any tablet or cell phone screen! <more information>

#### Festival / Major Event Product Scheduling Optimization

• When bookings are added to a project entered for a festival or event, there may be equipment that is not required for the entire duration of the project that can be reused for another booking on the same event.

The optimal equipment report helps the warehouse pick the minimum number of items needed for the entire project. This is helpful if all the equipment will be delivered at the beginning of the festival/event and returned after the festival/event has ended.

NOTE: If you are planning to pick up equipment during the event and send it to bookings outside of the project/festival/event, then this feature (Optimal equipment), should not be used. <more information>

#### Consolidated Location Availability

 Ability to consider overall product availability in addition to the availability at a specific location <more information>

#### Auto Resolve Items Added at Checkout

• Automatically match assets substituted at checkout with their parent <more information>

#### Schedule a Quick Turnaround or Direct Asset Transfer

 Select products that may be short, select quick turnaround or direct asset transfer, prints on pick list <more information>

#### **DocuSign Integration**

 Prompt clients and prospects to sign-off on proposals online. Receive and display esignatures in RentalPoint. <more information>

#### Virtual Carnet

 Build a Virtual Carnet for checked out bookings. Users can create a list of boxes/cases, allocate items to each case and either manually enter dimensions or have RentalPoint load dimensions from Inventory setup. Print the Carnet on completion for use as customs documentation when shipping internationally. Operator privileges control the level of user access to this functionality, here's how it works <more information>

#### **Asset Reservations**

New options to Reserve Assets from within the Asset Status Window

Barcode Nu /	Description		Stock #	Serial #	Status	Due Back	Bin Location	Location
1003	8" Powered Speake	er - Yamah	2	98762369	Written Off			0 - Toronto
1004	8" Powered Speake	er - Yamah	1	98762370	Out on booking : MYTEST00108	01/01/80 @ 0000		0 - Toronto
.005	8" Powered Speake	er - Yamah	3	98762371	Lost / Missing			0 - Toronto
102	8" Powered Speake	er - Yamah	12	827987988	Lost / Missing on booking : W	Sold		0 - Toronto
109	8" Powered Speake	er - Yamah	19	3018976985	In Warehouse			0 - Toronto
1110	8" Powered Speake	er - Yamah	20	3018976986	In Warehouse			0 - Toronto
1121	8" Powered Speake	er - Yamah	31	okhoihihihoui	In Warehouse			0 - Toronto
10050	8" Powered Speake	er - Yamah	100	5555	Written Off		6666	0 - Toronto
100819	8" Powered Speake	er - Yamah	95	3434	In Warehouse		2222	0 - Toronto
<					1			>
Asset Scope All assets on current	t booking	Selected Bar	code		ect Location ) All ) Location	Current Quantity S In Warehouse Out on a Booking Sold / Permanent	78 1	
Asset Movements       Disposal Type Scope         Display Booking       Include Active Assets         Include Sold Assets       Include Lost/Missing Assets         Include Stolen Assets       Include Stolen Assets         Maintenance       Include Written Off Assets			Assets	) - Toronto 💽	Lost / Missing Written Off Total Allocated	3 3 86	Refresh	

<full documentation on how to reserve assets>

Asset Status now available in checkout window so as to quickly identify asset allocation and availability

		booking: NEWCUST		ocation :0 -	Toront	00	antirmad				DN	
Enter Asset Nu	mbers	Current Session	n Eaui	pment O	ut	Re	eturned	Losses				
Equipment to	be ba	code scanned in	this bookin	Ig			Equipment ch	necked out this s	ession [non bar	code trac	ked]	
Product Code	Descr	iption		-	Qty	Qty	Product Code	Description		Qty Ch	ecked	Out
MSR100	8" Pov	wered Speaker - Y	/amaha MSF	R100	1	0	3SPEAK	3 Foot Mogami	Gold Speaker (	1 0		
NBM1-1	1 Foo	t RapcoHorizon N	VBM1 XLR to	o XLR Au	d 1	0	NBM1-25	25 Foot Rapcol	Horizon NBM1 >	1 0		
NBM1-10	10 Fo	ot RapcoHorizon	NBM1 XLR	Microph	o 1	0	NBM1-100	100 Foot Rapco	Horizon NBM1	1 0		
		•					NM1-1	1 Foot RapcoH	orizon NM1 XLF	1 0		
							NM1-10	10 Foot Rapcol	Horizon NM1 XL	.1 0		
							NM1-25	25 Foot Rapcol	Horizon NM1 XL	.1 0		
							NM1-100	100 Foot Rapco	Horizon NM1 >	1 0		
Equipment en	tered /	scanned this sess	sion		<u>M</u> o	ve 🌂	Cross Ren	t 🖗 Nonbarco	ode 🛓 🗸 🗸	Select A	11 0	Unselect A
Asset Number	r [	Description		Qty Ty	pe	Note	Cross rented	equipment chec	ked out this ses	sion		
							Product Code	e X-Rent	Description		Qty	Checked C
							NBM2-2	SHORT	1 Foot Rapcol	Horizon N	E 1	0
Errors and war	rnings	💁 Dele	ete item 📱	Notes								
Asset Number	r		Message									
				+ Errors	- [	Errors	🗟 Show Erro	ors 📄 Open F	older Dis	play error	s after	checkout
	~	Checkout Time	Туре		Cheo	-k	🗁 Open	Reserved Ass	ets Info	,		Save
Checkout Dat			Partia		Chec			• • • • • • • • • • • • • • • • • • • •				Juve

## Consolidated Asset Status View

Easily identify asset allocation with 'Current Quantity Statistics' breakdown in the asset status window!

The Scope for 'Barcode', 'Location/Region' and 'Disposal Type' (fig A below) limit the bookings that appear in the grid. The 'Current Quantity Statistics' (fig B below) will only include the quantities for assets within the scope.

Asset status	C	view							
Barcode $^{ riangle}$	Description		Stock #	Serial #	Status		Due Back	Bin Location	Location
1003	8" Powered Sp	eaker - Yamaha M	2	98762369	Written Off				0 - Toronto
1004	8" Powered Sp	eaker - Yamaha M	1	98762370	In Warehouse				0 - Toronto
1005	8" Powered Sp	eaker - Yamaha M	3	98762371	In Warehouse				0 - Toronto
1006	8" Powered Sp	eaker - Yamaha M	4	98762372	In Warehouse				0 - Toronto
1008	8" Powered Sp	eaker - Yamaha M	5	98762374	In Warehouse				0 - Toronto
1009	8" Powered Sp	eaker - Yamaha M	6	98762375	In Warehouse				0 - Toronto
1102	8" Powered Sp	eaker - Yamaha M	12	827987988	In Warehouse				0 - Toronto
1109	8" Powered Sp	eaker - Yamaha M	19	3018976985	In Warehouse				0 - Toronto
1110	8" Powered Sp	eaker - Yamaha M	20	3018976986	In Warehouse				0 - Toronto
1121	8" Powered Sp	eaker - Yamaha M	31	okhoihihihoui	In Warehouse				0 - Toronto
<									:
Asset Scope				Se	lect Location		Current Quantity St	atistics	
All assets	6	O Selected Bar	code	_ (			In Warehouse	84	
				(	Location		Out on a Booking	0	
E Ass	et Movements						Sold / Permanently	Out of 1	
2,755		-Disposal Type So			0 - Toronto	-	Lost / Missing	1	Refresh
🗁 Dis	splay Booking	Include Active					Written Off	3	- Treatesti
	Asset Notes	✓ Include Sold		sets	$\bigcirc$		Total Allocated	89	📚 Print
· • • •	ASSEL NOLES	Include Stole	n Assets		$\mathbf{A}$				•
	laintenance	Include Writte	en Off Asse	ts			в		🗙 Close

Consolidated Booking View shows bookings the asset is scanned on. As mentioned above, the scope used will affect what bookings are displayed and the totals reflected in Current Quantity Statistics.

	00 - 8" Powered Speaker - Yamaha MSR100 olidated booking view				- 0	×
Booking	Show Name	Date Out	Date In Still Out			
WATBUS00003		04/29/2019 09:00	04/29/2019 18:00 1			
Asset Scope		Select Location	Current Quantity Sta	atistics		
All assets	O Selected Barcode	⊖ All	In Warehouse	82		
		○ Region	Out on a Booking	1		
			Lost / Missing	1		
	Disposal Type Scope	0 - ONE	▼ Written Off	4	Refresh	h
🔁 Display Bo	oking ☑ Include Active Assets ☑ Include Sold Assets ☑ Include Lost/Missing Assets ☑ Include Stolen Assets ☑ Include Written Off Assets	• Location 0 - Toronto	Total Allocated	88	Print Close	

• <Full Documentation>

# General

#### New Booking Grid Search

<More details here>

## New Insert Field to Identify Backup Equipment

#### [More Information on Insert fields here]

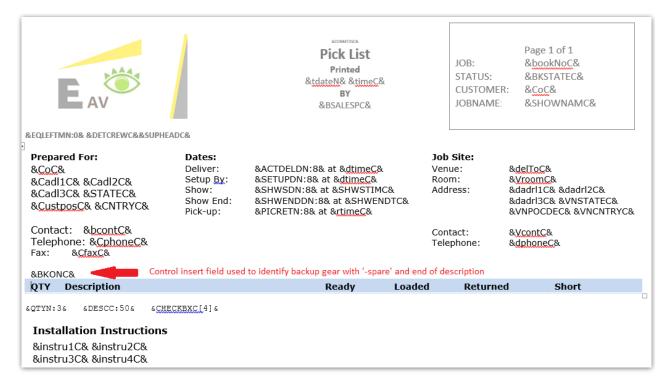
Insert field **&BKONC&** placed above the detail line will cause backup lines to display ' - SPARE' in the description

#### Example:

#### Item identified as backup equipment on equipment grid of booking

								-	
SFPBD	SOURCE 4 PAR BARN DOOR	6	14	0	2.00	0.00	15.00	Sng	MM
R150B	ROBE ROBIN 150 LED BEAM	12	19	0	60.00	0.00	900.00		
R150B	ROBE ROBIN 150 LED BEAM	1	7	0	60.00	100.00	0.00	Backup	5 🗹 🗹
LA1000V2	LANTA AURORA 1000 V2 LED BATTEN	16	124	0	32.00	0.00	640.00	Sng	
LA1000V2	LANTA AURORA 1000 V2 LED BATTEN	2	108	0	32.00	0.00	0.00	Sng	
P64CLED3	FIREBALL PAR 64 QUAD 18x8w LED CHROME FLOORCAN	8	74	0	28.00	0.00	280.00	Sng	$\checkmark$

#### **RTF** Template



#### **Output Doc**

LED FIXTU	IRES			
R150B	ROBE ROBIN 150 LED BEAM	12		
R150B	ROBE ROBIN 150 LED BEAM - SPARE	1		
LA1000V2	LANTA AURORA 1000 V2 LED BATTEN	16		
LA1000V2	LANTA AURORA 1000 V2 LED BATTEN	2		
P64CLED3	FIREBALL PAR 64 QUAD 18x8w LED CHROME FLOORCAN	8		
P64CLED3	FIREBALL PAR 64 QUAD 18x8w LED CHROME FLOORCAN	1		
EFFECTS				

# Revised Equipment Grid Menu

While all options are still available, the Equipment Grid right click menu has been re-organized for improved display.

Q	Find in Equipment Grid	•			
¢	Work		₿	Add	
\$≣	Arrange	×	ŏ	Edit	
	View	•	壷	Delete	Del
	Change	•	₽	Multi-Delete	Ctrl+D
	Shortages	×	C:	Insert	Ins
Ø	Heading	•	ß	Paste	Ctrl+V
<u>-</u>	Equipment Lists	•	≽	Cut	Ctrl+X
\$	Reserved Assets	•	B	Add components and	accessories
	Equipment Grid Options			Select Alternative	

	Find in Equipment Grid	•			
¢.	Work	►			
Ξ	Arrange	►			
	View	•			
¢.	Change		&	Client Facing	
	Shortages	×	Ħ	Warehouse	
Ø	Heading	•	\$	Change Discount Rate [all lines]	
	Equipment Lists	•	ŧ₹	Change Rental discount rate for heading	
¢	Reserved Assets	•	0	Recalculate Prices for All Lines	
	Equipment Grid Options		Э	Reload Unit Rates for All Lines	
	Equipment Ond Options		۲	Tag as Backup equipment	
			Ð	Set Quick turnaround for heading	

# Multi-Edit Labour Entries

The same technician can be assigned to multiple shifts at the same time using the multi-edit feature!

First select the required lines by holding down shift (or ctrl for non consecutive lines).

Modify booking																			
Out 06/27/19 0800 In 06/ Customer Calendar	27/19 1400 Venu	MYTEST001		0 - ONE	Location     Notes	0 - Toronto Payments	Attachr		Other Details	Charles	Follow up						🗸 Sa	/e	🗙 Canc
							_		Other Details	Status	Follow up								
	Copy +	⊒e Split			Get Favorites	E Favorites		Import											
# Designation				·	paid Hou aid S.T		D.T. 0.00	Qty	1 AKI - Ar		Selected Rate 1 - DAY RATE	Rate 0.00 H	H/D	otal prici le	0.00 H	:h extend Head	X N	irmed et a	t ven Desc
2 I21760 - Video Teo					0 0 1.0				1 ANI - AI	No		0.00 H		0.00	0.00 H	0.00	N	N	
3 121761 - Artist		6-27-20 0800 6-			0 0 ).0				1	No		0.00 H		0.00	0.00 H	0.00	N	N	
1. Selected by holding down the ctrl key ar highlighting the line	d	₽     ₽       ₽ </td <td>Edit Delete Copy Selected Copy Selected Change Selecte Change Selecte Shift Selected t Assign Technici</td> <td>to Next Day ed to New Date cian to All Ma to New Date cian to All Ma tion to Asig Times for Tas Rates roperties endar n</td> <td>ate leading atching Designati gn Technician To</td> <td>ons ,</td> <td>¢</td> <td></td> <td>ght click to s</td> <td></td>	Edit Delete Copy Selected Copy Selected Change Selecte Change Selecte Shift Selected t Assign Technici	to Next Day ed to New Date cian to All Ma to New Date cian to All Ma tion to Asig Times for Tas Rates roperties endar n	ate leading atching Designati gn Technician To	ons ,	¢		ght click to s										

Click Edit and the properties for the first selected technician assignment will display.

- Select the technician required and click **Update**.
- A prompt will appear asking if you want to update all the lines.
- The technician and rate information will be applied to all the selected lines as long as the selected technician is qualified for the designation. Where the technician is not qualified for a designation, the line will be skipped.
- If the crew designations are different, the appropriate technician rate for that designation will be loaded.

RP Technician Assignments - MY	TEST00105						×
Crew Entry	Notes						
Designation		Task		Start Dat	te Tim	e Qty	
3RIGGER - Rigging Tech	nician 💌 🖻	0 - Setup		• 06-27-1	9 🗧 📰 080	00 🛉 1	
Job Description				End Date	e Tim		
	-	🛱 Copy Designa	tion 📑 Copy Ta	osk 06-27-1	9 🗧 🥅 080	00 -	
Our Cost							
Technician		Avail Technician R		chnician Extended	Job Offered		
JJ - Jeremy Jones	• D=	Yes 0.00		00	Approved	• 7-2-201	9 13:05
Confirmation Level Unco	nfirmed 🔻			Confirmed	🗆 Me	eet at venue.	
Potential Cross rental							
Client Charge	O Relo	ad Rates					
O/R Rate Select Rate		Rate	H/D T	otal Price			
No 🔹 1 - DAY RATE	@	0.00 P/H 💌 0.00		0.00			
Hourly Rate Structure		Days Hours Min					
Default	• ( <del>p</del> )	1 0 0	Hours N		ns S.T. Σ 0.0		
						0 0.00 0.00	
Heading	Р	rint options		🗹 Print Assig	ment on Quot	e	
	•	Print Crew At End	of List	Print Assig	gment on Invoid	ce	٢
?{] Plot Tech <u>G</u> roup	Plot Tech	편 <u>T</u> ech Calendar	<u>Tech Properties</u>	Designation	Properties	🗸 Update	🗙 Cancel

Note: Where a P.O is entered during a multi-edit session, the PO details are applied to all qualified entries

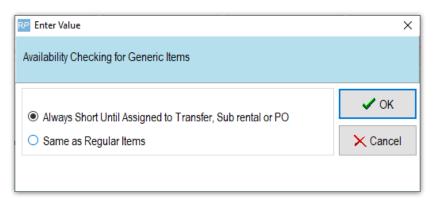
RP Technician Assignments - MY	TEST00105	Technician Assignments - MYTEST00105 X									
Crew Entry	Notes	Cross rental Entry									
Designation	Task			Start Date	Time	Qty					
3RIGGER - Rigging Tech	nician 💌 🔊 0 - Setup	•	06-27-19	0800	1						
Job Description				End Date	Time						
	👻 📑 Сору	Designation 📴 Cop	y Task	06-27-19	0800	•					
Our Cost											
Technician JJ - Jeremy Jones	Avail Tech Yes 0.0	hnician Rate H/D 0	Technician 0.00		b Offered Statu pproved	IS ▼ 7-2-2019 13:05					
Confirmation Level Unco	nfirmed 🔹 🗆 C	Conflict	Confirm	ned	Meet at	t venue. 🔶					
☑ Potential Cross rental	Current P.O.	. # / Booking #			•	⊗ New P.O.					

## **Generic Items**

Systems with Operational parameter #127 'Allow Generic Items or Editable Descriptions' set to 'Edit All' can now use generic item and the settings applicable to those products.

RentalPoint Version 11 Par	rameter Setup			- 🗆 X -							
Company Name	Accounts	Invoicing	Custom Printing	Booking Hardcopy							
Pricing Setup	لی Operational Setup	Terminology									
Web and Email	Transfers	Crew Structure	Barcode Tracking	Cloud Setup							
Reset Parameters	Search parameters		Second Se	L Close							
Parameter Notes											
	Allow Generic Items or Editable Descriptions          None       - product descriptions cannot be changed.         Generic Items - products marked as generic can be given custom descriptions.         Edit All       - all product descriptions can be changed.										
	<ul> <li>○ None</li> <li>○ Generic Iten</li> <li>● Edit All</li> </ul>	ns	✓ OK × Cancel	- - - 							

Even with 'Edit All' option chosen, the user still has the option to set how availability is calculated for Generic Items.

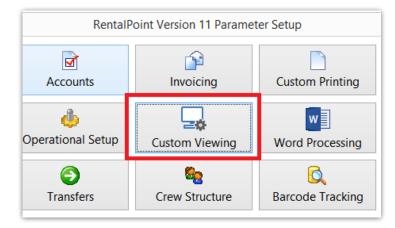


Note: Generic items are identified in Product Setup

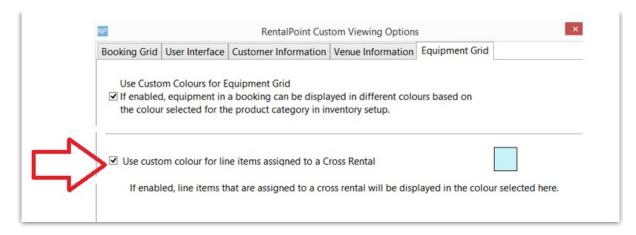
RP Edit Product Record :	×
General Picture Rental Rates Sales Notes Location Attachments Bar	code
Product Information	Printing Descriptions Printing Options
Product Code GEN21	Description for Client Facing Documents
Description	
Model No.	
Color	
Part Number	
Qty Owned 0.00 (All Locations)	Product Options Transfer Options Unit Specifications Price restriction overrides
	For Individual Rental / Sale Barcode Track
Country of Origin	Don't allow product to be discounted
Revenue Code	Product is a Generic Item
	Auto Checkout this Item
Default Accessory Discount	☑ Warehouse active □ When Cross rented, the cost is freight
Non-tracked Barcode	
	Configuration
	Single item     Single item     Is shipped on it's own     Is a road case
	O Package product     O Is a road case     O Always shipped in a road case
	O Macro product O Is a rack
	VOK X Cancel

## Custom Colours for Assigned Cross Rentals

Goto Setup-->Parameters off the main RentalPoint menu, then click 'Custom Viewing'



• Click 'Use Custom Colour for line items assigned to a Cross Rental', to display assigned cross rentals in a different colour



Below is a sample of how a line item with an assigned cross rental would display on the equipment grid of a booking, based on the colour settings in 'Custom Viewing' Equipment Grid Parameters

Out (	04/25/19	0800 In 04/25/1	9 1700 A	ABC100109	)	Locat	tion 0	- Main		-		~	Save	X Cancel
Custo	omer	Calendar	Venue	Equ	ipmen	t	Status		Other	Details	Crew		Attachment	s Notes •
	Þ	<u> </u>		11		Ę			~*		S			* 🖲 🕵
C	ode	Description		Quantity	Avail	Short	rental	ep Qty	ck T/A	Unit Rate	Days	%disc	Prico	Stat 6
U	IGHT	Lighting		4	0	4	4	0	0	0.00	1	0.00	C 00	V00700010
C	ABLES	Cables		1	590	0	0	0	0	0.00	1	0.00	0.00	Sng
+ C	HAIR	Blue Chairs	-	1+	0	1	1	0	0	0.00	1	0.00	0.00	eng 💌

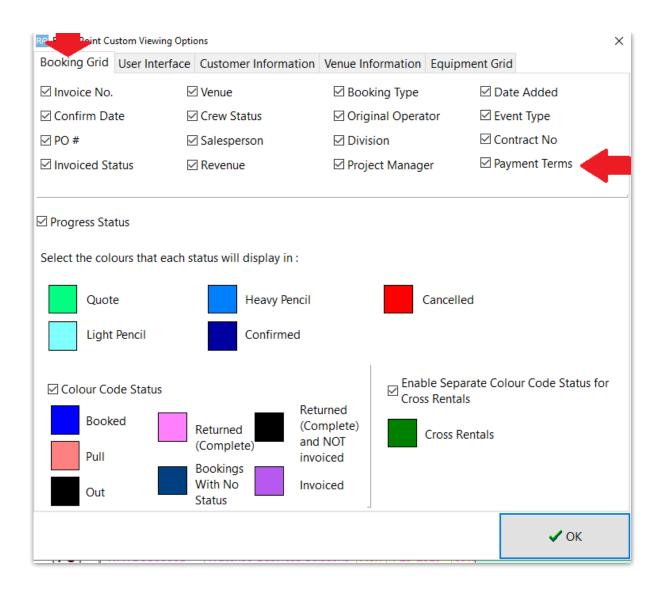
# Payment Terms now visible on Booking Grid

[Full details on Booking Grid here]

Goto Setup-->Parameters-->Custom Viewing

M 160 44 46 3040 402	Lb. 14 11 2010 10-24 Destal													
RP RentalPoint Version 11 Pa	rameter Setup			– 🗆 ×										
Company Name	Accounts		Custom Printing	Sooking Hardcopy										
A Pricing Setup	Deprational Setup	Custom Viewing Change	Word Processing the way the system operates	III Terminology										
	6	82												
Web and Email	Transfers	Crew Structure	Barcode Tracking	Cloud Setup										
Search parameters Find														
Parameter Notes														

Check the Box for Payment Terms



Right Click on the booking Grid-->Options-->Column Order

			00.0	P	Wed	12-12-2018	14:00	Ren
	<b></b>	New		5	Sat	1-26-2019	18:00	Ren
H	Å.	Find		F	Wod	1-30-2019	18:00	Croc
H		Open	•	ľ				
	۵	View	•	2	Wed	1-30-2019	18:00	Cros
	*	Work	•	)	Wed	1-30-2019	17:00	Ren
	۰	Admin	•	)	Wed	1-30-2019	17:00	Ren
	۶	Financials	•	þ	Wed	1-30-2019	17:00	Ren
٧e١	÷	Print	•	)	Fri	3-1-2019	10:00	Tra
Nev	-	Print [Fast Report]	• •	5	Med	3-6-2010	13.05	Trai
Flor	82	Options	•		Bo	okings Toolb	bar	•
	-	Log Out			Со	lumn Order		
<u> </u>		11011 2-4-2013	10.5	υ	weu	2-0-2013	11.00	ren

Drag and drop the Payment Terms column to desired order for the grid

RP Booking Grid Column Order	×
Drag 'n' Drop to place column in desired orc column will always be the first column in the	
Booking Type Date Added Event Type Progress Status Show Name Project Invoice No. PO No. Stat Crew Status Salesperson Project Manager Revenue Venue Confirm Date Original Operator Division Workflow Contract #	~
Payment Terms	~
Reset 🗸 OK	< Cancel

See Payment Terms Column on Booking Grid

Actions B	Actions Beports Crystal Reports Assets Setup Others Help																		
Bookings	New Find	Open View W	ork													Fina		Print	Refre
	Code	Company	Out	Date	Time	In	Date	Time	Booking Type	Date Added	Event Type	Progress Status	Show Name	Project	Invoice No.	Payment Terms	PO No.	Stat	Crew Sta
		MYTEST	Thu	11-15-2018	08:00	Thu	11-15-2018	10:34	Rental	11-15-2018		Confirmed				30 day account		RN	Not Requ
	MYTEST00095	MYTEST	Thu	11-15-2018	17:01	Thu	11-22-2018	17:00	Rental Extended From : 00094	11-15-2018						30 day account		ON	Not Requ
<b>&amp;</b>	MYTEST00081	MYTEST	Tue	11-20-2018	13:00	Thu	11-22-2018	20:00	Rental	10-17-2018	test	Confirmed	Gibson Wedding		195	30 day account	DD	BY	Not Requ
	GOLDMAN00001	Goldman Sachs & Co	Tue	12-4-2018	08:00	Tue	12-4-2018	11:08	Rental	12-4-2018		Confirmed				* Cash on delivery		RN	Not Requ
Customers	THISCUST00006	thiscust	Thu	12-6-2018	08:00	Thu	12-6-2018	14:00	Rental	12-6-2018				TESTR	191	* Cash on delivery		BY	Not Requ

Payment Terms is also available for sort sequence

)-Do	Г	Sequence	-	<u>S</u> cope				🗹 All d	ates	٠						
		Out Date and Time Invoice No.	- ^	Heavy Pencil	☑ Sales ☑ Cross rental	☑ Pull ☑ Out	<ul> <li>✓ Uninvoiced</li> <li>✓ Complete</li> </ul>	Month Apr		Year 2019	Total Selecte					
		Payment Terms PO No. Stat Crew Status						Confirmed Cancelled Division	Cycle billed Transfers	Returned	Data to Vie Current	Days	Dates	Months <u>R</u> efresh	% of T	
30 MIN		Salesperson Project Manager Revenue	et V	Project	ts	() c	)perator: Rp			٢	Salesp	erson: Rp				

#### Statement of Work

The notes tab of a booking now accepts 'Statement of Work' separate to 'Booking Notes' <more information>

# RentalPoint Stripe Integration - Strong Customer Authentication

Update to the latest release of RentalPoint Stripe to avail of this feature <more information>

#### New Auto-email Settings

 In order to cut down on notifications that are not relevant to the user, auto-emailing can be restricted to only include the bookings where an operator is the salesperson or project manager on the booking. These restrictions can be set on the Group or Operator Level.
 <more information on pages 6-8 of this doc>

# Overdue for Invoicing Scope

New scope for Overdue Invoices:

- Include zero value bookings: will show or hide bookings with zero values that may not need to be invoiced
- Search On: Allows for search scope on a specific field or all fields

Reminders For Overdue	ltems			·····			
Overdue For Invoicing	POs t	o be Reviewed	Sub-Hire Revie	ew Vii	rtual Carnet		
Booking Number	Project N	lumber			Organisat	ion	Shownan
7898700005					Goldman,	Sachs & Co.	
AIRPUSH00006					AIRPUSH,	INC.	
AIRPUSH00008					AIRPUSH,	INC.	1
AIRPUSH00009					AIRPUSH,	INC.	te
AIRPUSH00012					AIRPUSH,	INC.	
AIRPUSH00016					AIRPUSH,	INC.	Gibson Weddi
AIRPUSH00019							
AIRPUSH00021					AIRPUSH,	INC.	
BRIST00003					BRISTOL-N	VIYERS SQUIBB	
BRIST00004	NORCHE	S4		BRISTOL-N	VIYERS SQUIBB		
BRIST00008					BRISTOL-N	VIYERS SQUIBB	
BRIST00014					BRISTOL-N	VIYERS SQUIBB	te
BRIST00015					BRISTOL-N	VYERS SQUIBB	te
C Open	Quick	Look 🏻 🍓 In	voice				
Display Preferences Overdue Unconfirmed Overdue for Checkout Overdue For Return Overdue For Invoicing Overdue For Project In Bookings To Be Re-Invoic Long Term To Be Invoic Reserved Asset Conflic	voicing biced ed	Display Values In <ul> <li>Local Currency</li> <li>Order Currency</li> </ul> <li>Location Scope <ul> <li>All</li> <li>Location</li> <li>Toronto</li> </ul></li>		☐ Include Search on Search fo	⊖ Col ⊖ She ⊖ Sal ⊖ An	ookings oject Number mpany owname esperson y field	
☐ Job Reports ☑ POs to be Reviewed ☑ Sub-Hire Review	*						

# Inventory

## Discrepancy Report Shows 'Items not Returned'

The discrepancy report [Items Not Returned] will now display lost, stolen or written off items and contains the date the item was marked as disposed.

Rep	orts C	rystal l	Report	s Assets S	etuj	o Others H	lelp				
	Produc	t Repo	orts		•	4	L				
	Bookin	ig Rep	orts		×	Bookin	a Cross	s Section			
	Crew R	eports	;		+		-		Not Returned1		
-		- C			Discrepancy Report [Items Not Returned]						
	Financ	lais				Late Re	eturns				
Printed -	06/21/19		Discrepanc	vreport		Page :1					
	tion :0 - Mai		Discrepane	report		rage ix					
	rned from F										
Product	Stock	Barcode	Serial								
Code	No.	Number	Number	Description	Cu	stomer	Status	Date	Booking #		
13T	1	13T1		1.3 TB Drive	AE	C 2 5555544	ACTIVE		ABC2555500023		
13T	2	13T2		1.3 TB Drive	AE	C 2 5555544	ACTIVE		ABC2555500023		
EEE	21	E21		eee	AE	D Customer	ACTIVE		AED100056		
EEE	22	E22		eee	AE	D Customer	ACTIVE		AED100056		
EEE	23	E23		eee	AE	D Customer	ACTIVE		AED100056		
30MON	18	30IN18		30 inch monitor	AE	D Customer	ACTIVE		AED100059		
50IN	91	50/91		50 inch monitor	AE	D Customer	ACTIVE		AED100059		
50IN	89	50189		50 inch monitor	AE	D Customer	ACTIVE		AED100060		
50IN	90	50190		50 inch monitor	AE	D Customer	ACTIVE		AED100060		
30MON		30IN16		30 inch monitor	AE	D Customer	ACTIVE		AED100060		
30MON		30IN17		30 inch monitor		D Customer	ACTIVE		AED100060		
9RACK		2M1		2m Rack		Ito	ACTIVE		BILLTO00003		
GREEN	-	G1		green chairs		Ito	ACTIVE		BULI TO00002		
GREEN		G17		green chairs		te range test	LOST	06/19/19	DATERANG00034		
YELLOW		Y16		yellow chairs	_	st-west telecom	ACTIVE		EA5300001		
YELLOW		Y17		yellow chairs		st-west telecom	ACTIVE		EA3300001		
YELLOW	-	Y18		yellow chairs		st-west telecom	ACTIVE		EA3300001		

#### List Orphaned Cross Rentals and Transfers

The 'Reminder for Overdue Items' window now has an option to list items from sub rentals and transfers, that do not have a corresponding item in a booking. This can happen if equipment on a booking is modified after a cross rental or transfer has been created for that equipment, thus rendering the transfer or cross rental unnecessary. The 'List Orphaned Cross Rentals and Transfers' option allows orphaned items to be reviewed and removed as needed, so they aren't sub rented or transferred unnecessarily. See Full documentation on Reminder For Overdue Items here

	Operator Scope	Salesperson Scope	Booking Type
	○ All Operators	All	Rental
vered	Operator	◯ Salesperson	Sale
			Cycle billed 7
Region / Location Scope	RP DF	] [ <del>•</del> ]	Cycle billed 14
			Cycle billed 28
Region			Cycle billed Monthly
0 - ONE			_ ,
○ Location			Cycle billed Quarterly
0 - Toronto			· · · · · · · · · · · · · · · · · · ·
	Region / Location Scope	ered All Operators © Operator Region / Location Scope © All Region 0 - ONE Cocation	ered All Operators

#### New Asset Maintenance Options

- 1. <Find Maintenance Record>
- 2. < Print Maintenance Record>

#### New Operator Privilege - Permanently set asset 'Out of service'

- Goto Setup-->Operators
- Edit Operator Group

When unchecked, the user will NOT be able to set any asset to 'permanently out of service'

Reports	Printing Optio	ns Setup and Utilities	Contact Management A	ccess Other	Crew and Ac.	Booking Scope					
Group Nan	ne Bookings	Cross rentals and Transfers	Customers and Vendo	rs Products and	d PO's Checkout, Retu	urn and Maintenance					
Checkout /	'Return		Maintena	Maintenance							
🗹 Late Ret	urns		🗹 Enter N	aintenance Cost	s						
Can Che	ckout Short Iten	ns	🗹 Manua	Manually Enter Asset Test Results							
🗹 Enter Lo	sses and Breaka	iges	Allow (	Allow Checkout of Assets Temporarily Out of Service							
Move Ite	ems To / From C	ross Rent Grid	🗹 Can Re	Can Return Items From Booking Directly Into Maintenance							
Checkou	ıt Equipment		Allow A	Allow Assets to be set to permanently out of service							
🗹 Can Retu	urn Unused Equi	ipment									
✓ Change	IN / OUT Dates	After Return	Roadcase	s / Racks							

## Product Info Button on Checkout Window

		TAV00010 from Location				romerenze <b>a nom</b>	1000			190	× ×
Enter Barcode Numb				t Ret	urned	Losses					3
Equipment to be ba	r code scanned 🔃	MSR100 - 8" Powered S	peaker - Yamaha MSR100						×		
Product Code	Description	·9 0	•		Product Note	s				out	
	LOOSE STOCK				No notes for	MSR100			^		
NBM1-1	1 Foot RapcoH										
FRES300	Location Fresh										- 1
ODEC	Outdoor Ellips								$\sim$		
MSR100	8" Powered Sp							1	-		
1.					Questions to No question						
					No question						
Equipment entered	/ scanned this :										
Barcode Number	Descrip				<			>	×		
					Attachments	5 ()				Checked	Out
					File Name			Dat	e Mi		
					E:\Rentalpoi	ntv11_3\Docs\Attac	hments\luminator-instruct	ions.pdf			
		*	)								
-		YAMAH									
Errors and warnings		o 0	0		<				>		
Barcode Number	v	Veight	Volume	Length	Wid	th	Height				
		3.42560	34.15260		30.00000	20.00000	10.00000				
Scan barcodes here	0	5142500	5415200			20.00000	10.00000	<u>I</u> <u>C</u> lose		after check	out
Checkout Date	Checkout Time	e Iype Partial	🖌 Check 🛛 🕞 Oper	n Info		2.				<b>√</b> Sa	ave
21-11-19	1633 🕝		E Identify Shortage	s 👸 Pro	duct Setup	Asset Status				🗶 Ca	ncel

# Checkout/Return & Resolve Discrepancies Windows

# New Parameter - 'Action when roadcase item scanned at checkout'

Predetermine how RentalPoint should handle items that are packed in a roadcase, but scanned out as a single item during checked session!

#### Exceptions:

• When RFID is in use, the action is set to 'Do not check out' to ensure that scans of single items by the reader don't unpack the roadcase

• This parameter does not affect racks

<b>D D 1 D D 1 D D 1 D D D D D D D D D D</b>					SU day account
RentalPoint Version 11 P	arameter Setup				20 day account
<u></u>				RP Select Barcode Parameter	×
Company Name	Accounts	Invoicing	Custom Printing	26. Add Accessories and Comps in Checkout Window ^	Select
				27. Prompt for Extending Booking on Final Return	× <u>C</u> lose
8	۵.			28. Prompt for Return of Unused Equipment	<u> </u>
Pricing Setup	Operational Setup	Custom Viewing	Wore using	29. Delete or Zero Price Return of Unused Items	
		custom viewing	Word	30. Enable Move to Cross rental in Checkout	
	$\bigcirc$	<b>Sec</b> (1997)		31. Create an 'Added on Checkout' Heading	
Web and Email	Transfers	Crew Structure	Barcode Tracking	32. Default the Checkout Type to Final	
Web and Eman			5	33. Adjust Pricing and/or Heading Dates on Return	
	unpack		0	34. Beep on Error or Warning	
	ипраск		P Find	*	
Parameter Notes				36. Default Customer for New Checkouts	
				37. Prevent Short Items From Being Checked Out	
				38. Default Checkout Date to Actual or Scheduled	
				39. Roadcase (Unpack at checkout/Scan on items retu	
				40. Disposed assets always returned when scanned in	
				41. Scan floating rack items on return only	Search Filter
				42. Return assets before entering into maintenance	
				43. Racks are unavailable until packed	Go to Parameter
				44. Action when roadcase item scanned at checkout	
				Action when item is packed in a roadcase but scanned	at checkout
<					
Uninvoiced D Pequired					

#### Goto Setup-->Parameters-->Barcode Tracking-->44

- Auto-unpack and check out: when an item that is packed in a roadcase is scanned as a single item, it is unpacked from the roadcase and checked out
- Do not check out: Shows an error message and prevents the roadcase item from being checked out

Action when item is packed in a roadcase but scanned as a single item on checkout
Auto-unpack and check out
Auto-unpack and check out
Do not check out
🗸 ОК

# Ability to scan multiple non-barcode tracked items in return window

	101 h 100 h 100 h 10 antai		HI HITE teach	a formas a al		
RP Return Equipment, Booking : W	VATBUS00003 to Location : 0 - Toronto					$\times$
Enter Asset Numbers Curre	ent Session					
1234  QTY:3	Return A		к	2.		
	(Shortcut Ctrl-S)					
rs•i≦erial # rs•i 🗐	Scan Qty					
06-24-19 🕅 🔿 Unused	pe of Return : d equipment [partial return]	🖌 Check 🕒 Damag	e Report			
Return TimeO Partial1731Image: O PartialImage: O Partial <t< th=""><th></th><th>🛱 Enter Losses 🛛 🛱 Enter a</th><th>Payment</th><th>🛷 Save</th><th>🗙 Cano</th><th>cel</th></t<>		🛱 Enter Losses 🛛 🛱 Enter a	Payment	🛷 Save	🗙 Cano	cel

RP Enter Value	×	
Please scan the barcode :		
4563	✓ ОК	
Return Equipment, Booking : WATBUS00003 to L Enter Asset Numbers Current Session	.ocation : 0 - Toronto	
1234  QTY:3 4563  QTY:4 	Return Asset Numbers 📀	

# Change Display Order of Items Scanned at Checkout

		t, booking: WATBUS0	JUUUS TROM LOCALI	on :0 - 10	pronto								
Enter Asset N	lumber	Current Sessio	on Equipr	nent Ou	ut	Re	turne	d	Losses				
Equipment t	o be ba	r code scanned ir	n this booking	Road ca	ase vi	ew 🗹	Equ	ipment chec	ked out this s	ession [non bar coo	de trac	ked]	
Product Cod	e Desc	ription			Qty	Qty Sc		Product Cod	Description		Qty	Chec	ked Out
	LOO	SE STOCK						NBM1-25	25 Foot Rap	coHorizon NBM1 >	1	0	
NBM1-1	1 Foo	t RapcoHorizon	NBM1 XLR to X	XLR Aud	1	1		3SPEAK	3 Foot Moga	ami Gold Speaker (	5	0	
NBM1-1	1 Foo	t RapcoHorizon	NBM1 XLR to )	KLR Aud	1	0		1AGUITAR	1 Foot Mog	ami Platinum Guita	1	0	
MSR100	8" Po	wered Speaker -	Yamaha MSR1	00	1	1		LES3	Install produ	uct	1	0	
								TAPE	Red Duct Ta	pe	1	0	
				_				IAGUITAR	1 Foot Mog	ami Platinum Guita	3	0	
												_	
Equipment e	ntered	/ scanned this se	ssion 💿 🔿	Order	<u>M</u> o	ve 🌂		ross Rent 🖗	Nonbarco	de 🖞 🛛 🗸 Se	lect A	II (0	Unselect
Asset Numb	er	Description	Q	ty Ty	ре	Note	Cro	s rented equ	uipment check	ked out this session			
100819		8" Powered Speal	ker - Vamahi 1	Sir	ngle	<i>~</i>	Pro	uct Code X	(-Rent	Description		Qty	Checked
11100010		o POwereu Spear	Kei - Taillalle T										
NBM1003		1 Foot RapcoHor			ngle	✓							
					-	· ·							
					-	· ·							
					-	· ·							
NBM1003		1 Foot RapcoHor	izon NBM1 )1	Sir	-	· ·							
		1 Foot RapcoHor		Sir	-	· ·							
NBM1003	arnings	1 Foot RapcoHor	izon NBM1 )1	Sir	-	· ·							
NBM1003 Errors and w	arnings	1 Foot RapcoHor	izon NBM1 ) 1 lete item 🖹 N	Sir	-	· ·							
NBM1003 Errors and w	arnings	1 Foot RapcoHor	izon NBM1 : 1 lete item 🕒 N Message	Sir	ngle	· ·		Show Errors	Copen Fe	older Display	y error	safter	checkout
NBM1003 Errors and wi Asset Numb	arnings er	1 Foot RapcoHor	izon NBM1 : 1 lete item E N Message +	Sin Notes Errors	ngle	Errors	2		Deen Fo		y error		checkout

## New Options in Resolve Discrepancy Window

[Click here for more information]

## Open Return/Scan Assets to Change Location

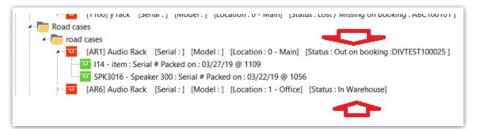
[See Section 7.1 of Help Doc]

## Return of Lost/'Written Off' Equipment

<See Section 9 of document at this link>

# Racks & Roadcases <full rack documentation>

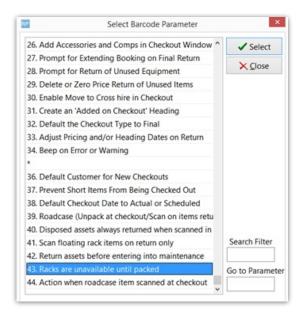
## Rack/Roadcase Asset Status now shows in Inventory Setup



### Racks can be made unavailable for rental until they are packed

#### <See full rack documentation >

Enable barcode parameter #43 so that empty racks will not show as available for rental.



#### Here a new rack has been added, but is not yet packed

4	2m Rack	
	Components	
	Assets	
	[2M1] 2m Rack [Serial :] [Model :] [Region : 0 - ] [Location : 0 - Main] [Status : In Warehouse PAT : Unknown]	
	Accorrarios	_

In the running balance, the initial stock shows as 0 with the total not packed displayed in red.

Product Code Description				No bookings are scheduled against this product at this Location.					
9RACK 2m Rack				0 brought forward (1 not packed)					
Date	Time	Booking No.	Qty	Type	Balance	Date Reserved	Customer		

After packing some items into the rack the running balance now displays the rack as being in stock and available for rentals.

Product Code Description	No bookings are scheduled against this product at this Location.
9RACK 2m Rack	1 brought forward

The rack will again be removed from available stock when it is unpacked.

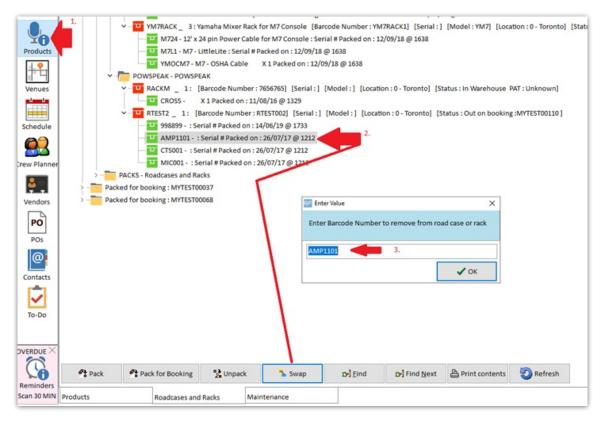
#### Swap damaged rack items while rack is checked out

<See full rack documentation>

If an item in a rack or road case needs to be swapped with another due to fault or damage, use

the **swap** option on the **Roadcases and Racks** tab. This option can be used even if the rack is checked out to a booking

- 1. Go to the Products Menu, Roadcases and Racks tab
- 2. Click Swap (or find the asset in the tree and then click the swap button)
- 3. The first prompt will ask for the item to be unpacked and replaced. If you've selected an asset in the tree, the barcode will be filled in for you.



The second prompt will ask for the replacement barcode of the asset to be added to the rack.

🥺 Enter Value	×
Enter new Barcode Number to add to road case or rack	
AMP1102	
✓ ок	
Warning	
AMP1101 is currently checked out on MYTEST00110 unpacked.	) due back on 02/10/2019, It must be returned before it can be
Proceed with return and unpack?	
Yes	No

Ø Barcoding parameter #42 'Return assets before entering into maintenance'

- TRUE the asset will be returned before it is unpacked.
- FALSE the asset will not be returned, instead it will be flagged for automatic entry to maintenance when the asset is scanned in the return window <more details>

Enter a maintenance record for the faulty asset when prompted

RP Maintenance Record Details			×
Product Code AN Stock Number 1	MP-11	Entry 02-10 Date	0-19
Asset Status	Out For Service Date / Time 02-10-19 1741 Return From Service Date / Time 0 02-10-19 1741 © Unknown Return Date	Reference	Vendor <b>p</b> ] Customer <b>p</b> ] er asset)
Faults		Repair Details	
Dropped on site, n	o longer useable	Needs new screen and wiring check	
		Include on Maintenance Report	
Location 0 - Toront	•	🗸 Add	X Cancel

#### Note the asset swapped out in the packed rack

IT.	CH000- X1580KG0 0H. 1100k10 @ 1323
	v – 🛄 RTEST2 _ 1: [Barcode Number : RTEST002] [Serial : ] [Model : ] [Location : 0 - Toronto] [Status : Out on booking :MYTEST00110]
	998899 - : Serial # Packed on : 14/06/19 @ 1733
	— 🛄 AMP1102 - : Serial # Packed on : 02/10/19 @ 1743
	— 🛄 CTS001 - : Serial # Packed on : 26/07/17 @ 1212
	MIC001 - : Serial # Packed on : 26/07/17 @ 1212

#### Exceptions:

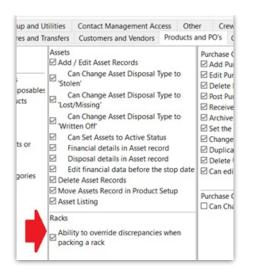
- If the original asset has a sold/disposed status it will be unpacked but not returned.
- If the new asset is sold/disposed the swap will not be allowed
- If both the original and new asset are out on the same booking the old asset will be returned (as needed) but the new asset will remain on the booking so it can be scanned in when the road case/rack is returned.
- If the asset needs to be returned before it can be unpacked (see barcoding #42) then the operator must have rights to return a booking in order to use the swap when the asset is currently out.

#### Ability to override discrepancies when packing a Rack

#### <See full rack documentation>

When packing road cases or racks, some assets may have errors or warnings that should be resolved before being packed. Enabling the 'Ability to override discrepancies when packing a rack' operator privilege, will allow the user an option to resolve discrepancies during the packing process.

Access the operator privilege on the Products and PO's tab of the Operator Group or contact your system administrator for access.



Errors and warnings that show up during the packing process will have an option to resolve on SAVE.

RP.					Pack a Rack				×
Pack a Rack			Description	1					
IR1		Enter	new rack						
Item Barcode N	lumber								
		O Enter	Dr Search	1					
Chable quant	tity promp	t when scannin	g in non-bar	code tracked items		Print Pick List	⇒ Unpack Item		
Scan items as	Fixed'								
Barcode Numbe	Descript	ion		Serial #	Stock #	Quantity	Fixed		^
TE7	tent				7	1			
001	util test				1	1			
u	loss test				1	1	•		
M4	MM33 M	ixer			1	1	•		
M5	MM33 M	lixer			2	1			
π	Top Deck	Black Velvet Dr	rape 4500 x 1	,	1	1	•		
TD3	Rear Onl	y Handrail - 6M	x 3.6M Stage		3	1	<b>Z</b>		
TD1	Rear Onl	y Handrail - 6M	x 3.6M Stage		1	1	•		
TD5	Rear Onl	y Handrail - 6M	x 3.6M Stage		5	1			۰.
									v
Errors and Warr	nings	Code		Message					^
		TD5		Wrong asset Locat	ion 3 - Country.				
		TD1		This asset has bee	n lost.				
							<ul> <li>Save</li> </ul>	🗙 Cance	a .

Any errors or warnings that can be resolved will be listed. Select the action to take in the 'Solution' column. When 'Fix' is selected the error will be resolved (for instance an asset in maintenance will be returned to service, or an asset listed as being at a different warehouse will be moved to the same warehouse as the rack/road case).

RP	Resolve Rack Discrepancies						
There are assets that	at were not packed in this rack. Please	choose an action for each	item in the solution column below.				
Barcode Number	Description	Error Description	Solution				
M5	MM33 Mixer	Asset needs test	Fix				
Π	Top Deck Black Velvet Drape 4500 x 10000	Out of Service	Fix				
TD3	Rear Only Handrail - 6M x 3.6M Stage	Not in location	Fix				
TD1	Rear Only Handrail - 6M x 3.6M Stage	Out on a booking Asset was disposed	Do nothing				
TD5	Rear Only Handrail - 6M x 3.6M Stage	Not in location Out on a booking	Fix				

# New Parameter - 'Action when roadcase item scanned at checkout'

Predetermine how RentalPoint should handle items that are packed in a roadcase, but scanned out as a single item during checked session!

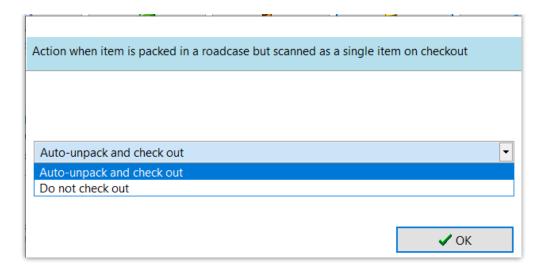
#### Exceptions:

- When RFID is in use, the action is set to 'Do not check out' to ensure that scans of single items by the reader don't unpack the roadcase
- This parameter does not affect racks

Goto Setup-->Parameters-->Barcode Tracking-->44

RentalPoint Version 11 Pa	rameter Setup			- 🗆 X 🔽	SU day account
				RP Select Barcode Parameter	Purson vich 00
<u></u>		 			
Company Name	Accounts	Invoicing	Custom Printing	26. Add Accessories and Comps in Checkout Window ^	Select I
company Name	Accounts	involcing	Custom Printing	27. Prompt for Extending Booking on Final Return	
	4			28. Prompt for Return of Unused Equipment	× <u>C</u> lose
Pricing Setup	Operational Setup			29. Delete or Zero Price Return of Unused Items	
Friding Setup	operational Setup	Custom Viewing	Wore using	30. Enable Move to Cross rental in Checkout	l f
	6	8	<b>A</b>	31. Create an 'Added on Checkout' Heading	l i
Mah and Empil	Transfers	Crew Structure	Barcode Tracking	32. Default the Checkout Type to Final	1
Web and Email	Transfers	ciew birdetare	burcouc macking	33. Adjust Pricing and/or Heading Dates on Return	
			<u> </u>	34. Beep on Error or Warning	
	unpack		Second Second	*	ľ
Parameter Notes				36. Default Customer for New Checkouts	l I
				37. Prevent Short Items From Being Checked Out	l l
				38. Default Checkout Date to Actual or Scheduled	l l
				39. Roadcase (Unpack at checkout/Scan on items retu	l l
_				40. Disposed assets always returned when scanned in	l l
				41. Scan floating rack items on return only	Search Filter
				42. Return assets before entering into maintenance	
				43. Racks are unavailable until packed	Go to Parameter
				44. Action when roadcase item scanned at checkout	
				Action when item is packed in a roadcase but scanned a	at checkout
				v	
<	1				

- Auto-unpack and check out: when an item that is packed in a roadcase is scanned as a single item, it is unpacked from the roadcase and checked out
- Do not check out: Shows an error message and prevents the roadcase item from being checked out



#### Road Case View

#### In Checkout Window

Road case view in the checkout window allows the list of equipment to be bar code scanned to be listed grouped by road case or rack.

- 1. Enable the option by clicking the Road case view checkbox above the grid.
- 2. Once enabled the road case or rack product displays in bold and the packed items display under it.
- 3. If there are additional items packed that haven't yet been placed on the booking these will display in gray italics with a + sign before the product code.
  - These additional items are only potential additions since at this point an actual roadcase barcode has not been scanned in the checkout window, and it's possible that two road cases of the same product type could be packed differently.
  - If a road case has been packed specifically for the booking this will be used to determine the items that should be placed under the road case.

nter Barcode Nu	Accessories	Current Session	Equipment		1 Retu	
Equipment to be	bar code scanned in this booking	g	Roa	d case	view 🗹	Equipment checke
Product Code	Description			Qty	Qty Scanr	Product Code
RCASE	Roadcase	•		1	0	MYGEAR
XYZ123	Dual 15" Two-Way Full-Rar	nge Main System		2	0	
+EON615	15" Two-Way Multipurpose	e Self-Powered - JBL		1	0	
	LOOSE STOCK		<b>~</b>			
NBM1-1	1 Foot RapcoHorizon NBM1 >	(LR to XLR Audio Pat	tch Ca	1	0	

Once items have been scanned out the **Equipment Out** and **Returned** grids can also display the items in road case order by enabling the **Road case view** option. This can be viewed by opening the check out window or using **View Checkout Session Information** from the **View** menu.

inter Barcode Numbe	Accessories	Current Session	Equipment Out	Returned	Losses							
Product	Barcode Nun	nber	Description			Qty *	Date Out	Time Out	Operator			
RCASE-1	R1001		Roadcase			1	25-11-201	15:10	RP			
EON615-4	2093		15" Two-Wa	Multipurpose Self-Pow	vered - JBL	1	25-11-201	15:10	RP			
(YZ123-1	2210 Dual 15" Two-Way Full-Range Main System 1 25-11-201 15:10 RP											
			0 145UT				25-11-201	15.10	RP			
XYZ123-2	2211		Dual 15" Two	-Way Full-Range Main S	system	1	23-11-201	15:10	KP			
<b>₽</b> Road case view		Type			ystem	1	23-11-201	13:10	RP			
<b>₽</b> Road case view	Checkout Time	Type Partial	heck 🕞 Open	Info	ystem	1	25-11-201	13:10	KP	<b>√</b> 5	ave	

#### Return Window...

RCASE-1 R1001 Roadcase N	Equi
RCASE-1 R1001 Roadcase N	
	Baro
EON615-4 2093 15" Two-Way Multipurpose S N	
XYZ123-1 2210 Dual 15" Two-Way Full-Range N	
XYZ123-2 2211 Dual 15" Two-Way Full-Range N	

#### RoadCase Items Added at Checkout

Items that are part of a Roadcase when added at checkout, will be added to the RoadCase on the equipment grid of the booking instead of under an 'added at checkout' heading

P Checkout equipmer	nt, book	ing: BILLQ20000	2 from Location :	0 - Toronto												- 1		×
Enter Barcode Numbe	2	Accessories	Current S	Session	Equipme	nt Out		Ret	un	ned	Losse	s To	be tested					<b>f</b>
Equipment to be bar	code s	canned in this	booking		F	oad cas	e view	v E		Equipment check	ed out	this session [non	bar code tracked]					
Product Code	Descri	ption				Qty	y Qt	ty Sci 🖊	•	Product Code	Desc	ription		Qty	Checked	Dut		
RCASE	Roadca	ase				1	1											
XYZ123	Dual	15" Two-Way	Full-Range Mair	n System		2	2											
+EON615	15" 1	wo-Way Mult	ipurpose Self-Po	wered - JBL		1	1											
+02R96VCM	Yam	aha Digital Mi	xer 02R96VCM -	56 Channel		1	1											
	LOOSE	<b>STOCK</b>																
LEDPAR	~					1	0											
PAR38SP	~					1	0		•									
Equipment entered ,	/ scann	ed this sessio	n		0	rder	Mov	e 🌂		Cross Rent 🐬	No	onbarcode 🛓						
Barcode Number		Description			Qty 1	ype	No	ote	l n			t checked out this						
2267		Yamaha Digita	al Mixer 02R96V	CM - 56 Chan	1 5	ingle		A	7	Product Code	X-F	Rent	Description		Qty	Checke	d Out	
2093		15" Two-Way	Multipurpose Se	elf-Powered	1 5	ingle			N	_								
R1001		Roadcase			1 5	ingle		<b>V</b>		-								
2210		Dual 15" Two-	Way Full-Range	Main System	1 5	ingle		1										
2211		Dual 15" Two-	Way Full-Range	Main System	1 5	ingle		<b>V</b>										
Errors and warnings		😒 Dele	ete item 🖹 No	otes					_									
Barcode Number			Message															^
2093		:	1 more of produ	ct (EON615 -	15" Two-W	ay Mult	tipurpo	ose Se	lf-	Powered - JBL) ha	ve bee	en checked out the	an were booked. This	s item will	be added.			~
Scan barcodes here	C	>								+ Errors - Err	ors	🔒 Show Errors	📄 Open Folder	Dis	play error	after check	out	
Checkout Date	Che	ckout Time	Type Partial	🗸 Check	e	Open		Info		۲						√ S	ave	
25-11-19	15	525 🥝	⊖ Final	🔍 Identif	y Sho	rtages	i	Pro	du	ct Setup As	set Sta	itus				<b>X</b> c	lose	

U BILLQ	200	002 Location	L - New York					
Equipment	C	crew Venue	Notes	Payments /	Attachments	Other Details	Status	
)				$\bigcirc$		*		
×		Code	Description		Quantity	Avail	Short	Prep Qty
^	E	RCASE	Roadcase		1	OK		0
oment		EON615	15" Two-Way Multipur	pose Self-Powered - JBL	1	OK		0
al Cables and		02R96VCM	Yamaha Digital Mixer (	02R96VCM - 56 Channe	1 🕇	2	0	C
Equipment		XYZ123	Dual 15" Two-Way Full	-Range Main System	2	ОК		0
LMLT	Г	BARN			1	. 0	1	0
ps & PARS		PAR38SP			1	. 0	1	0
spots, Ellipsoic		LEDPAR			1	0	1	0